

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 01/12/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC

REGULAR MEETING

- 1 **Present:** Hank Lipe, Chief
2 George Brown, Assistant Chief
3 Candy McCullough, Chair
4 David Hoffmann, Vice-Chair
5 Rex Stratton, Commissioner
6 Camille Staczek, Commissioner
7 Ron Turner, Commissioner
8 Avi Rana, Minute Taker
9 **Absent:** N/A
10 **Guests:** Gary Cummings, Barbara Stratton, Mike Brown, Larry Jensen, Jan Peter Wolf, Susan
11 Wolf, R. Brown, Jade Brown, Katie Blair, Ben Davidson, Brigitte Schran-Brown,
12 Anneli Fogt, Randy Tonkin

13 **Amendments to Agenda**

14 Move Oaths of the Office and WFCA- Health Care Options to beginning of the agenda.

15 **Approval of 12/29/15 Minutes**

16 Motion by Commissioner Hoffmann:

17 "I make a motion to approve 12/29 minutes."

18 **MINUTES APPROVED, 4; 1 abstention**

19 **Voucher Approval**

20 Motion by Commissioner Turner:

21 "I move that we approve the referenced vouchers and transfers as detailed in
22 Administrative Memorandum 01.12.16-1."

23 **MOTION PASSES, 4; 1 abstention**

24 **Chiefs' Reports**

25 *Chief Lipe:*

- 26 • We broke the record for number of calls in 2015. We received a total of 1603 calls. Chief
27 will have a breakdown of everything in few weeks once the software programs are
28 consolidated.
29 • Last Wednesday was the first formal practice for the large scale earthquake exercise. The
30 exercise will take place for a week in June with The National Guard.

31 *Assistant Chief (A/C) Brown*

- 32 • Thank you to Rex for all of his time and effort at the District.
33 • There was a chimney fire that spread through the roof in Spring Beach. The road down to the
34 house was long, windy, and logistically challenging but the guys did a great job; the house is
35 still standing.
36 • Working with Ross Copland to learn what his duties are for Recruitment and Retention and
37 filling in his position.
38 • Met with the engineers from the ferry dock construction to finalize the placement of the
39 standpipes.
40 • South King County Training Consortium has met with all the career staff in the duty shifts.
41 They explained how the new training program is going to work and answered all the
42 questions staff had.
43 • As of January 1st, we have completed the first total run of the BIAS software for payroll. It is
44 now up and running.

45 **New Business**

46 Oaths of Office

47 [Newly-elected Fire Commissioner Brigitte Schran-Brown is sworn in by District Secretary Susan
48 Wolf].

49 [Re-elected Fire Commissioner David Hoffmann is also sworn in for his new term of office].

50 Commissioner Schran-Brown then replaces out-going Commissioner Stratton at the table.

51 Volunteer Recruitment/ Ross Copland

- 52 • It will be very hard to find a qualified person as Ross who is also a FF, an EMT, and a
53 Medic. He has done a tremendous job for this department and will be missed.

54 Electing Board Chair and Vice-Chair

55 Commissioner Hoffmann:

56 **“I nominate Candy to continue as Board Chair.”**

57 **MOTION APPROVED, 4-0.**

- 58 • Commissioner Turner would like to nominate David Hoffmann as Vice-Chair. Commissioner
59 Staczek would like to nominate Brigitte Schran-Brown as Vice-Chair.
60 • David Hoffmann would like to step down and Brigitte accepts the nomination.

61 Commissioner Staczek:

62 **“I nominate Brigitte as Board Vice-Chair.”**

63 **MOTION APPROVED, 4-0.**

64 Commissioner Hoffmann:

65 **“I nominate Ron Turner for voucher inspection.”**

- 66 • Commissioner McCullough suggested another Commissioner shadow Ron on quarterly basis
67 when he audits the vouchers so they can learn how to inspect them.

68 **MOTION APPROVED, 4-0.**

69 Commissioner Request to Continue as a Volunteer EMT

- 70 • The number of calls are at all-time high, we need volunteers. Commissioner Schran-Brown
71 suggests letting her continue as a volunteer EMT on a contingency basis, one that can be
72 revisited and revoked at any time if anyone such as Chiefs, Unions, Career, or the Board
73 decide it isn't working.

74 Comments

- 75 • Union has no issues with Commissioner Brigitte Schran-Brown continuing as a volunteer
76 EMT. She has personally spoken with everyone to make sure no one has any issues with it. It
77 would be a disservice to the island if we lose an experienced volunteer like Brigitte.
78 • Having a Commissioner also be a Volunteer EMT brings up management issues. There are
79 two Commissioners on the Board who have volunteered, if there was one more then that
80 would constitute a quorum and it begins to question the impartiality. There needs to be five
81 Commissioners working with the Chief to keep the operations, staffing and system in place.

82 Motion by Commissioner McCullough:

83 **“Let Brigitte continue her services as Volunteer as she serves as a Commissioner”**

84 **MOTION FAILS, 2-2.**

85 New and revised SOG's

- 86 • Several changes have been made in the SOG's that revolve around Volunteers and Residents.
87 There was a stipend increase for the Residents. This is to encourage more Volunteers to
88 become Residents.
89 • Created weekend incentive points, giving volunteers an extra point for working a 24 hour
90 weekend shift.

91 WFCFA- Health Care Options

- 92 • Gary Cummings, Insurance Advisor for VIFR, has prepared a review of insurance plans
93 available through WFCFA for VIFR Volunteers.
94 • WFCFA offers three self-insured plans to active volunteers; cost of these plans range from
95 \$413-\$464 per person.
96 • He recommends not to open this option up to District Volunteers as there is really no need.
97 Plans are available individually through the Washington Health Pathfinder Exchange, which
98 are less costly than the group policy. He would like to send out packets to the volunteers with
99 the WFCFA Health Care information, as well as offering single plan options to those who are
100 interested. The Board agrees with his suggestion.

101 WFCA- Legislative Day in Olympia, Thursday Jan 28. Registration: \$80

- 102 • Commissioner McCullough and Commissioner Schran-Brown will be attending with Chief
103 Lipe.

104 **Old Business**

105 Q/A Committee – TABLED (8/25/15)

106 Chief Evaluations

- 107 • Commissioner McCullough and Chief Lipe completed his review this week. A/C Brown's
108 evaluation will take place on Monday.

109 Medic One Proposal Update

- 110 • Talked to Chief Herbert, they are scheduled to reconvene with the Labor Union on Jan 20th.

111 Strategic Plan Update

- 112 • Chief Lipe has scheduled a meeting with the consultants for next Tuesday.

113 **General Comments**

- 114 • Thank you Rex for his service.
115 • Disaster Drill is scheduled for first week of June.

116 **For the Good of the Order**

- 117 • Congratulations to new Commissioner, Brigitte Schran-Brown!
118 • A Commissioner has to review the county ledger, quarterly with Barb Huff. Commissioner
119 Staczek volunteers. Barb will contact her.

120 **Documents Signed**

121 **EXECUTIVE SESSION**

122 At 8:00 p.m. the meeting moved into Executive Session pursuant to a provision of
123 RCW 42.30.110(1)(g).

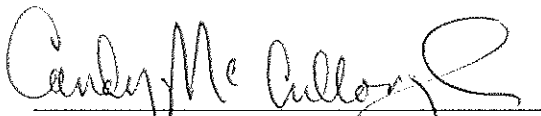
124 At 8:15 pm the meeting was extended for 15-20 more minutes.

125 At 8:33p.m. The Executive Session closed and the public meeting was reopened.

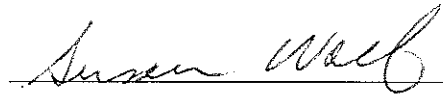
126 At 8:34p.m. The regular meeting was adjourned. No decision was made.

The next Regular Meeting will be on 01/26/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room

Approved this 26 day of January, 2016.


Candy McCullough, Chair


Avi Rana, Minute Taker


Susan Wolf, District Secretary