VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
Minutes

Date: 03/28/2018
Time: 6:30 p.m.
Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

Present: Brigitte Schran-Brown, Chair
Candy McCullough, Vice-Chair
David Hoffman, Commissioner
Camille Staczek, Commissioner
Andy Johnson, Commissioner
Charles Krimmert, Fire Chief
Jojo Weller, District Secretary

EMT Ken Jackson, FF/EMT Darren Lenz, Captain Randy Tonkin, FF/EMT Daron Buxton, FF/EMT Josh Lawson and Susan Reimer

Absent: Robert Larsen, Assistant Chief

Amendments to Agenda
No Executive Session
The motion revision after Executive Session on 02/28/18 should say "revised" employment contract, if the cola is over 5% both Chiefs will also get the percentages over the 5%.

Approval of 02/28/18 Minutes,

Motion by Commissioner Hoff man:

"I make a motion to approve the 02/28/18 minutes."

MINUTES APPROVED, 5-0

Voucher Approval

Motion by Commissioner Hoffman:

"I move that we approve the referenced vouchers as detailed in Administrative Memorandum 03.28.2018-1."

MOTION PASSES, 5-0

Vice Chair McCullough questions the bid law protocol on D. Buxton Machine Fabrication vendor. Chief Krimmert believes so but will check with AC Larsen.

Chief's Report

Operations:

- 11 PTP, with one leaving next month. A new hire will start next month. There's discussion on advertising for the position.
- In week 13 of the Fire Academy. Still have full attendance. Graduation day is 19 May.

- Pulling together a list for the second Fire Academy starting in June with graduation in November. Looking to train people in our region and other regions as well.
- Our two new FFs are in North Bend today doing live fire training. Chief Krimmert will see them on Friday at the Consortium to see how they are doing. They graduate on 19 June.
- We have four students for the Support Academy which graduates in June as well.
- We have two new Volunteer EMTs in our EMT Academy, one at the King County EMT Program and three at Bates Technical College EMT Program.
- Call Volume- as of shift change this morning we've had 371 calls which puts us on a pace of 1565. We ran 364 last year at this time. We've had 56 occurrences where there were multiple calls happening at the same time with 15 this month.

Staffing

- Closing annual review process which has been very successful. 33% of the District personnel and 70% of the career staff has been turned in and filed. Haven't heard too many criticism on this, only positive.
- On the 6th of March we completed an assessment center for the new training specialist position. We've made a conditional offer to Lieutenant Rick Brown; he's accepted and is going through the process. He starts 16 April, 40 hours per week, M-F.
- On 16 March, Carin Bruce started as Administrative Assistant and it's going well.
- Continuing contract discussion with the CBA. The last meeting was on 15 March and the next is on 18 April.

Fleet

- AC Kranjcevich met with Braun and we are on track with the aid car. Construction has started with 2019 chassis. Going through the spec review, Braun overlooked the automatic gurney lift. The previous quote was 203K, it's at $228K with an earlier delivery date of 04 July.
- There are no major apparatus issues.
- Our hose and ladder test were just done. No ladders rejected, some large diameter hoses rejected as well as a couple 1¾" rejects.
- We're looking at designs for a new engine and how to reorganize our apparatus to fit the new engine to be on the front line.

Facilities

- The training center renovation continues. The asbestos is gone, concrete cutting is done and in the large classroom the SE corner has been framed out and we're holding off the finish until the wiring for networking is done. The electrician will be here at the end of next month.
- Actively investigating various quotes from several vendors to upgrade our telephones and tremendously reduce our monthly bills.
- Our new car prop worked like a charm. We are very happy with the prop. We had a test fire and also fired it up for the academy last weekend.

Strategic Planning

- Chief Krimmert has been working on formatting, content, goals and aspirations but the day to day operations make it difficult to focus on the strategic plan.
- Apparatus replacement schedule- we have a new aid car coming which is the first new apparatus in six years. We are looking at a new engine next year which will be the first new engine in 18 years. The biggest modification to the schedule is the rescue truck is pushed out another year, so we are not buying three apparatus in 2020. We extended the life cycle of an aid car from 8 years to 12 years to give us some relief, so we are not buying an apparatus every year. This schedule is a forecast and can be readjusted if needed.

Financially

- Regarding the complaint to the insurance commissioner on our YourCall Program, they are pleased with our openness and straight forward presentation of the facts but have yet to render a decision. The biggest impact is our annual community report is on hold for the island wide mailing as we are hoping to include the YourCall Program brochure in it. We will wait to mail it out until a decision is made.
- The financial report provided is a summary of spent to date through the end of February. Next month you'll get the details of each line item since it's the end of the quarter. At this time of the year we should be at 16.6% to be on track and most all lines are light except for the Disaster Prep. The reasons are the renovation costs and bills that have come in for last year's expense. The most horrifying percentage is our income which we've only received 2%. We are taxed based, so we won't see that until May. You will also see a transfer of 400K from our reserve fund to our general expense fund.
- We are forecasting budget numbers for 2019. Those numbers are taken from an average of five years plus this year's actual costs.

Motion by Vice Chair McCullough:

"I make a motion to approve the budget presentation through February."

FEBRUARY BUDGET APPROVED, 5-0

Community Outreach

- Chief Krimmert did not make March's First Friday but will go to April's First Friday after a conference in the city and CERT meeting. He is also planning to do Tuesday coffee with Chambers of Commerce.

New Business

a. Resolution 18-380 Appointing Auditing Officer(s)

Motion by Vice Chair McCullough:

"I make a motion to approve Resolution 18-380 to appointing auditing officers for the purpose of authorizing the issuance of warrants and electronic transactions prior to Board of Commissioners' approval."

RESOLUTION 18-380 APPROVED, 5-0

b. Automatic Aid Interlocal Agreement

Vice Chair McCullough have several questions:

Q: What does this look like with combination department?
Q: How will the move up work, mutual training and preparation? It's unlikely that we will be staffed enough to move up.
Q; Have this been shared with the responders?

Vice Chair McCullough doesn't believe that this is a realistic agreement for Vashon. Our participation will be limited on helping other departments. She suggests getting counsel from the Joe and Eric Quinn.

Chief Krimmert will talk to similar departments and see how they are interpreting this contract. He understands that if we don't join now we cannot join in the future but he will do more homework on this. He will send this out to the District.

Commissioner Johnson remarks that this would be a great program to participate in if it's reasonable to our department and that they understand our limitations and role.

Old Business

SOP 2206 Alcohol and Drug Use (TABLED)

Chair Schran-Brown does not want to untable this but would like to discuss it. After going through the policy she and a few people saw several red flags.

- It allows search of personal property which she talked to some attorneys, not our legal counsel, she wasn't charged, and that can cause serious problems for the department in terms of unrightfully searching and seizure.
- It's written that we have to abide by federal guidelines, but we do not receive federal funding, so we must abide by state guidelines.
- Our policy doesn't address, for example, the use of a cannabis bomb which if used it won't get the person high but will test positive just like eating a poppy seed muffin. The issue is the definition of what is an intoxicating amount of cannabis. This is addressed in the Washington State Chief's policy.
- Another issue is asking someone in the department for a sample if they are suspected to be under the influence. Chair Schran-Brown has been involved in a case with Ski Patrol where an individual was tested by someone working in that department. The individual that got tested took it to an attorney and sued Ski Patrol. The Ski Patrol lost the case. Testing should be done under the authority of a lab, under the guidelines of a physician; an individual who is trained for certain levels for different kinds of testing. None of us will qualify for that.
- Another issue is, if somebody is in a vehicle and wrecks it they can be tested for substance. If you get hit by another driver and it's not your fault do you get tested?
- Drug testing should be done within 32 hours following an accident and for alcohol eight hours. Do we take people off island for this?

Chair Schran-Brown took a sample of Shoreline's policy and rewrote it with Vashon's information in it. However, that policy also has holes and issues with it. She recommends the need to continue to look at this policy and get legal counsel as well. She would like everyone to look at the Washington Fire Chiefs Association and Shoreline policies and start the dialogue.

General Comments

Commissioner Staczek had a question from a Vashon resident, if the fire hydrant across the theater is functional. They said that people park in front of it and it looks like it's not been maintained. Chief Krimmert does not know if they work and people should not park in front of them. The District doesn't own them. It's Water District 19's duty to maintain them.

For the Good of the Order

Commissioner Staczek will not be at 04/25 meeting

Commissioner Schran-Brown will be phoning in from France.

Documents Signed

Adjourned 19:05

The next Regular Meeting will be on Wednesday, 04/25/2018 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Rm

Approved this 25 day of April, 2018.

Candy McCullough, Vice-Chair

Jojo Weller, District Secretary