

**VASHON ISLAND FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

Minutes

**Date:** 04/12/16

**Time:** 6:30 p.m.

**Place:** 10020 SW Bank Rd., Vashon, EOC

**REGULAR MEETING**

- 1 **Present:** Hank Lipe, Chief  
2 Candy McCullough, Chair  
3 Brigitte Schran-Brown, Vice-Chair  
4 David Hoffmann, Commissioner  
5 Camille Staczek, Commissioner  
6 Ron Turner, Commissioner  
7 Avi Rana, Minute Taker  
8 **Guests:** Charlie Hoffman, Andy Johnson, Ben Davidson, Anneli Foget, Charlie Krimmert.

9 **Amendments to Agenda**

10 None

11 **Approval of 03/29/16 Minutes**

12 Motion by Commissioner Hoffmann:

13 "I make a motion to approve the 03/29/16 minutes."

14 **MINUTES APPROVED, 5-0**

15 **Voucher Approval**

16 Motion by Commissioner Turner:

17 "I move that we approve the referenced vouchers as detailed in Administrative  
18 Memorandum 04.12.16-1."

19 **MOTION PASSES, 5-0**

20 **Chiefs' Reports**

21 *Chief Lipe:*

- 22 • Met with Eric Tomlinson, Chief of the South King County Training Consortium to discuss  
23 the objectives for the year. They will be visiting the VIFR on May 4<sup>th</sup> to meet with the  
24 officers and to discuss training and operations.  
25 • BLS Working Group: focusing on standardizing the Run Review Process and looking to  
26 improve BLS into more consistent methodology.  
27 • Attended the EOC meeting last Wednesday, one more preparation before Cascadia Rising  
28 exercise in June.

- ( )  
Chief  
Lipe
- 29 • Had Operations meeting last week to discuss Chief Lipe's transitions into the operations side.  
30 • The 2000 Ford Explorer Medic Car has a blown gasket. Estimated cost to fix the head gasket  
31 is \$8,300 or \$8,200 to replace the engine, or \$41,000 for a replacement vehicle, while the car  
32 is worth (at its best condition) about \$3,000. Chief Lipe would like Board approval to surplus  
33 the vehicle. Commissioner Turner suggests looking in to donating the vehicle or offering it to  
34 a charity.

35 Motion by Commissioner McCullough

36 **"I move that we surplus the vehicle"**

37 **MOTION PASSES, 5-0**

- 38 • Steve Palmer is retiring on June 1<sup>st</sup> 2016.  
39 • The Extrication tools have arrived, SCBAs are expected this week. The Gator is awaiting  
40 training. Trainings and curriculum are being coordinated for all 3 projects by the South King  
41 County Training Consortium and will be certified through them before anything is placed in  
42 our operations.  
43 • We had 6 calls in between the hours of 6:25am and 10:57 this morning and we were  
44 completely tapped out of our resources. The crews did an unbelievable job this morning,  
45 everyone did great.

46 **New Business**

47 Recruitment:

- 48 • Chief has emailed everyone a draft contract recommending Prothman Company conduct an  
49 executive search for Assistant Chief and eventually the Chief position as well.

50 Motion by Commissioner McCullough

51 **"I move we move forward with Prothman."**

52 **MOTION PASSES, 5-0**

53 SOP Ride Along

- 54 • Worked with Joe Quinn to bolster our policy, please review and send your comments to  
55 Susan.

56 **Old Business**

57 Medic One Proposal Update:

- 58 • In the draft proposal the County has presented with One Medic Transport, you will see a  
59 substantial decrease to our service time compared to the way we operate today. Chief Lipe  
60 has been tracking all the Medic transports that are ground transports and if hypothetically, all  
61 those calls were Unstable Patient (transferred all the way to the hospital), average time where  
62 no medics were available on the Island is estimated to be around 56 minutes. This is very  
63 concerning and the Chief would not like to endorse anything that would put an hour wait  
64 time on our community.

65 Q/A Committee: No Update

66 Strategic Plan Update:

- 67 • Public Information Team is meeting on Thursday to finalize the 'interviewer's handbook'  
68 and is optimistic the public input will be completed by July.

69 **General Comments**

- 70 • Washington Fire Association Survey will be taken care of by Susan Wolf.  
71 • Update on SCBAs: they were shipped today, expected to arrive by next week. Two training  
72 dates have been set up for the Extrication training. Commissioner Staczek suggests inviting  
73 the public and The Beachcomber at the training/display.

74 **For the Good of the Order**

- 75 • The Crews have been taking tours of the new Art Center to better understand its complexity.

76 Chief would like the Board to reconsider on interim basis to allow Commissioners to respond to calls  
77 until we can get re-stabilized. Commissioner Schran-Brown would suggests doing this provisionally  
78 and to recall it if it doesn't work.

79 Motion by Commissioner Turner


80 **"I move that we let Commissioners respond to calls in Interim Basis."**

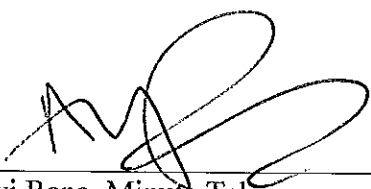
81 **MOTION PASSES, 5-0**

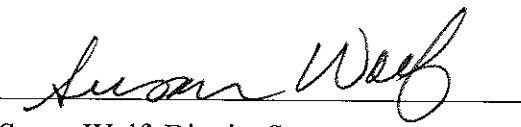
82 **Documents Signed**

*The next Regular Meeting will be on 04/26/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 26 day of April, 2016.

  
Candy McCullough, Chair

  
Avi Rana, Minute Taker

  
Susan Wolf, District Secretary