



Vashon Island Fire and Rescue
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BOARD MEETING MINUTES

Date: 29 April 2020

Time: 18:30

REGULAR MEETING

Present: Candy McCullough, Chair (Webinar)
Camille Staczek, Vice-Chair (Webinar)
Dave Hoffman, Position 05 (Webinar)
Brigitte Schran-Brown, Position 03 (Webinar)
Andy Johnson, Position 01 (Webinar)
Charles Kimmert, Fire Chief (Webinar)
Rebecca Pollock, District Secretary (Webinar)

FF Randy Tonkin, HR Raechel Ehlers, Admin Carin Bruce, and Notary Heather Russell (Webinar)

Absent: Robert Larsen, Assistant Chief of Operations

Welcome

Approval of Resolution 20-402, Appointing A New District Secretary

Motion by Chair Candy McCullough:

"I make a motion to approve Resolution 20-402 to appoint a new district secretary."

RESOLUTION APPROVED, 5-0

Oath of Office, Swearing in Rebecca Pollock (Legal Name: Rebecca Nason) for District Secretary Position

Amendments to Agenda

Approval of 03/25/2020 Minutes

Motion by Commissioner Johnson:

"I make a motion to approve the regular meeting minutes from 03/25/2020 as amended."

MINUTES APPROVED as amended, 5-0

Voucher Approval

Motion by Chair McCullough:

"I move we approve the referenced vouchers as detailed in Administrative Memorandum 04.29.2020-1."

MEMORANDUM APPROVED 5-0

Chief Krimmert Report:

- See Chief's Report
 - 1.a.v. On March 20, 2020 Fire District facilities closed to the public to be extended through the end of May
 - 1.b. The Emergency Operations Center has been activated
 - 1.c. The Medical Reserve Corps has been activated
 - 2.a. Fire Recruit Academy Class 20-01 approaching graduation date May 16, 2020
 - 2.b. There will be no second academy this year
 - 3.a. As of 7:15am on April 29, 2020 Vashon Fire has responded to 424 calls Year to Date which is a dramatic reduction in call volume. Our concurrent call volume remains constant
 - 4.a. Welcome Rebecca Pollock on board
 - 4.b. While COVID impacts us daily, we have no personnel in quarantine or isolation
 - 4.c. Onboarding of Volunteers and Part Time Paid is on hold
 - 7.a.i. Revenue as of March 31, 2020 were \$494,238.00 which is 8.823% of expected total at this time
 - 7.a.ii. Expenses closed at \$984,956.29 which is 21.133% of, almost 4% below, target expenses at this time
 - 7.d. King County Executive Director Constantine announced forgiveness on property tax payments until June 1, 2020
 - 7.e. Chief Krimmert is working to scale down expenditures for the 2021 budget
 - 7.f. New BARS codes have been added to the budget for Disaster Activation and Preparedness Costs
 - 9.b. Vashon Fire plans to purchase Boat 45, currently being lent to us by Puget Sound Fire, for approximately \$12,000 pending negotiation. This purchase will provide a place holder and provide the District time to both look into potential grants to assist in purchasing a replacement boat and design and establish a boat program
 - 10. We have held two town halls for the community to discuss COVID-19
 - 12. Chief Krimmert participated in a King County Fire Chiefs promotional effort to support containing the COVID-19 virus with social distancing, masking, etc.
 - Chief thanks all of the volunteers in our EOC activation since March 12, 2020. We have accounted for 5,000 – 6,000 hours of volunteer service so far
 - Chair McCullough and Vice-Chair Staczek encourages Chief Krimmert to move forward with the boat purchase
 - Chief Krimmert mentioned he attached the working apparatus replacement schedule for the Board's consideration and thought

Motion by Commissioner Johnson:

"I make a motion to approve the March 2020 financial report."

FINANCIAL REPORT APPROVED 5-0

New Business

Old Business

- Conflict Resolution Group
 - The Conflict Resolution Group will only come out for one session for up to 8 hours, to be scheduled at a later date
 - Questions can be directed to HR Specialist Raechel Ehlers
- Rescue Swimmer SOG
 - Still in the works

General Comments

- Vice-Chair Staczek asked Chief Krimmert what he believed was the reason for the low call volume
- Chief Krimmert thinks it is due to the pandemic and everyone is staying home
- Commissioner Johnson concurs and mentioned that no one wants to go to the hospital at this time

For the Good of the Order

- Chief Krimmert: The department initiated a District ID policy due to concerns that streets will be closed to essential workers only.

Documents Signed

Adjourned at 18:58

Chair called end

The next Regular Meeting will be on Wednesday 27 May 2020, at 18:30

Approved this 27th day of May 2020


Candy McCullough, Board Chair


Rebecca Nason, District Secretary