

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 08/29/2017

Time: 6:30 p.m.

Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

- 1 **Present:** Camille Staczek, Chair
- 2 David Hoffmann, Commissioner
- 3 Candy McCullough, Commissioner
- 4 Ron Turner, Commissioner
- 5 Charles H. Krimmert, Fire Chief
- 6 Robert Larsen, Assistant Chief
- 7 Susan Wolf, Minute Taker

- 8 **Absent:** Brigitte Schran-Brown, Vice-Chair (excused)

- 9 **Amendments to Agenda**
- 10 None.

- 11 **Approval of 08/15/17 Regular Meeting Minutes**
- 12 Motion by Commissioner Hoffmann:

- 13 **“I move we approve the 8/15/17 Regular Meeting minutes.”**

- 14 **MINUTES APPROVED, 4-0**

- 15 **Voucher Approval**
- 16 Motion by Commissioner McCullough:

- 17 **“I move that we approve the referenced vouchers and transfers as detailed in**
- 18 **Administrative Memorandum 08.29.2017-1.”**

- 19 **MOTION PASSES, 4-0**

20 **Chiefs' Report**

21 *A/C Larsen:*

- 22 • The District is currently coordinating with Island Funeral Service for Wil Spencer's service
- 23 at the request of his family. Chief Spencer was a volunteer firefighter from 1958-1968 and a
- 24 volunteer Fire Chief from 1963-1966. There will be a graveside service at 2:00 p.m. and
- 25 following a reception at Station 55.

- 26 • Fire Recruit Academy has nine recruits who are undergoing their sixth week of training. The
- 27 graduation date has been set for December 9 at Vashon Theatre.

- 28 • For call volume as of July 30, we had 1,000 runs. At this time last year, we were at 1,070.
- 29 Sunday we had four almost simultaneous calls. A combination of career staff, volunteers and
- 30 chief officers all responded. We had multiple bike accidents with multiple patients, an aid

31 call that turned Advanced Life Support and an automatic fire alarm on the west side. We
32 cleared the automatic fire alarm and received a third aid call. We had three aid cars and a
33 medic rig all off the island at the same time, leaving us with very little support on the island.

- 34 • We have two firefighters and a brush truck mobilized to the Grand Mound fire.
- 35 • There was a question from the Board about having signs at KVI beach about no fires during
36 burn bans. While it was pointed out that KVI is private property, Captain Munger who was
37 in the audience replied that there are signs posted, which he points out to violators. It was
38 noted that the Parks District is putting up larger signs to that effect on their properties.

39 *Chief Krimmert:*

- 40 • Wes Paulsen will start his first day as an employee September 1. He is scheduled to start the
41 consortium fire academy September 5.
- 42 • The part-time paid staff will start Tuesday. The second shift starts Friday. We will fill out
43 more shifts as time and personnel allow.
- 44 • Chief Krimmert noted that in preparing for former Chief Spencer's funeral he has received
45 overwhelming support. While the crews already make an exceptional effort for patients, he
46 is heartened by their response for one of our own, stating he is in their debt for the honor and
47 respect they are paying this gentleman. The Chief had talked about re-tasking Engine 57,
48 and it may function as a ceremonial vehicle; it looks new. It will convey the casket from
49 funeral home to the grave site.
- 50 • The chief was asked how he would go about decommissioning the Tahlequah station. He
51 stated it would be done by resolution – basically surplus the station.

52 **July Financial Report**

53 *Chief Krimmert:*

- 54 • At this point in the year, our expenditures are at 59.8% of the budget which is 1.5% over, but
55 the chief is comfortable we are close.
- 56 • He stated he will modify the financial report in the future because revenues begin with a
57 starting balance; that changes our perception. Jojo and he met with the BIAS representative
58 to get more a more accurate picture as it also shows projected revenues rather than the actual
59 revenues received. Because revenues won't be flowing in until the second half of October,
60 we are now drawing from reserves. We do a good job focusing monthly on the budget, but
61 we forget to look at actual revenues rather than forecasted. We also do a good job of
62 minimizing overall deficits.

63 Motion by Commissioner Turner:

64 **“I move we accept the July Financial report.”**

65 **MOTION PASSES, 4-0**

66 **New Business**

67 None.

68 **Old Business**

69 None.

70 **General Comments**

71 None.

72 **For the Good of the Order**

- 73 • The Board thanked Wes Paulsen for stepping up; thanked the duty crews for preparing for
74 Wil Spencer's funeral. The Chief stated in the future we will have a Line of Duty Death
75 policy and funeral protocols for ceremonies. It is typical for a fire district to provide final
76 tones or bells; a bell for "last bells" has been procured.
- 77 • Congratulations to Calla Westcott, a former Explorer, who is now a firefighter for the
78 University Fire Department at the University of Alaska Fairbanks.

79 **Documents Signed**

80 The meeting moved into Executive Session at 6:47 p.m. At 6:57 p.m. the meeting moved into
81 public session:

82 Motion by Commissioner McCullough:

83 **"I move we approve the final collective bargaining contract."**

84 **MOTION PASSES, 4-0**

85 The Chair then adjourned the meeting at 7:00 p.m.

86 *The next Regular Meeting will be on Tuesday, 09/12/17 at 6:30 p.m.*
87 *at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 12 day of Sept., 2017.



Camille Staczek, Chair



Susan Wolf, Minute Taker



Assistant Chief's Report
for the
Fire Commissioners' Meeting
of
29 August 2017

As a brief overview of the District, focusing on highlights since the board's last regularly scheduled meeting, please accept the following information:

1. Overarching Operational Topics:

- a. We are currently planning to facilitate the funeral for Chief Wilber Spencer per the family request. Currently we are coordinating with the Island Funeral Director who is coordinating with the other Districts /Agencies he worked for to present a unified service. We are preparing Engine 57 to be involved in the service.

2. Overarching Training Topics:

- a. Recruit Academy continues currently in week 6 with 9 recruits at this time. Graduation scheduled for December 9 at the theatre.

3. Service/Call Volumes:

- a. As of 07:30, shift change today, the District has responded to 1000 calls...
 - i. Based on the averaging of last year's calls we should statistically be around 1067, 67 calls higher and in fact on this date last year we were at 1070.
- b. On Sunday Aug 28 we had 3 simultaneous calls with a fourth as 1 of the three cleared we had three aid cars and the Medic rig off Island at the same time. The calls were covered by a combination of Career, Volunteers, and Chief Officers. The first call was a bicycle accident with multiple patients during which there was an aid call that turned into an ALS transport and at the same time a residential AFA. Shortly after clearing the AFA there was another aid call that was a transport.
- c. We have one brush Truck and two Firefighters on a State Mob since last Tuesday 8/22 in Grand Mound with an anticipated return of Wednesday or Thursday this week.



Chief's Report
for the
Fire Commissioners' Meeting
of
29 August 2017

As a brief overview of the District, focusing on highlights since the board's last regularly scheduled meeting, please accept the following information:

1. Staff/Personnel:

- a. Friday FF/EMT Wesley Paulsen starts work as our newest career firefighter. He will be 'on days' and will be attending the consortium's fire academy starting next week...
- b. Tuesday the first of our part time staff starts work. The program is starting slow, not all shifts are staffed and we will grow it slowly. At this time four of our former volunteer staff have applied and are starting to pull shifts next week...
- c. On a sadder note former Chief Spencer passed away earlier this month. He was a volunteer member with the District for many years and served as our fire chief from 1963 to 1966. He is being laid to rest this weekend, Saturday, and the District is actively organizing itself so as to participate in both the graveside service as well as a reception at Station 55 immediately thereafter...
- d. In regards to my previous note I would like to inform the Board of the overwhelming supportive efforts the members of this District have made over the last 24 hours. Typical we see this sort of exceptional and selfless effort for our patients but now quite proudly I am seeing it for one of our own. It is an honor to be among their ranks and am in their debt for the honor and respect they are paying the District and its personnel and history...

2. Fleet:

- a. In preparation for the funeral Saturday, E57 has been brought to Station 55 and is being cleaned and made ready to carry Chief Spencer's casket from the funeral home to the graveside...

3. Facilities:

- a. The Apparatus Room of Station 55 is being cleaned and cleared for a reception for Chief Spencer immediately following his graveside service.

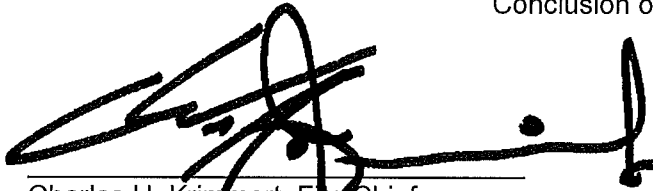
4. Financials:

- a. I have no specific financial topics to bring up or discuss further at this time. We have a lot going on financially as we have started assembling our 2018 budgets...
- b. This morning I was informed that the union has approved the current version of the CBA for 2017. You all have been provided with the same document with the exception of some minor language changes to the sick leave provision/modification. As you are aware for this information I have asked for an executive session in conjunction with this Fire Commissioners' Meeting with the hope that the Board can discuss and perhaps approve the agreement that we can execute it as timely as possible...
- c. You should all have in your packages our financial statement and expenses through the end of July for your review and consideration...

5. Miscellaneous/Noteworthy Topic(s):

- a. I am encouraging all District personnel to attend Saturday's ceremony. Chief Spencer was the District's seventh of a small corps of only sixteen chiefs...

Conclusion of Report



Charles H. Krimmert, Fire Chief
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