



Vashon Island Fire and Rescue
10019 SW Bank Road PO Box 1150
Vashon WA 98070 206.463.2405 206.463.2954 fax
www.vifr.org administration@vifr.org



REGULAR MEETING MINUTES

Date: 09.28.2022

Time: 1830 hours (6:30 PM)

Location: Meeting was Zoom accessible only

Present: Chair C. McCullough, Vice Chair C. Staczek, Commissioner B. Schran-Brown, J. Simmonds. Fire Chief M Vinci, Finance Manger C. Bosch

Excused: Commissioner P King

1830 hours Meeting called to Order

Welcome

Amendments to Agenda: Simmonds motions, McCullough seconds to strike executive session from agenda. Will schedule for next meeting. Schran Bown requests executive session to address personal matter.

Motion passes 4-0

Correspondence: Thank you letter from island visitor for EMT services received while visiting island. Enclosed \$300 check as contribution to department.

Approval of 08.31.2022 minutes. Simmonds motions, McCullough seconds to hold on approval of minutes until corrections/amendments can be made. Simmonds to submit revision for the Board to review. Discussion follows.

Motions passes 4-0

Voucher Approval: Motion to approve to be held until Bosch presents revised method of presenting financial information. *See attached memo (1)*

Chief's Report: (see attached Power Point (2) for details

Highlights:

- District Secretary position posted to Beachcomber. Commissioners will review applicants and decide on the candidate.
- Updates and repairs being made on helipads at Paradise Ridge and Cove Road Airport
- Strategic planning sessions have begun. Timeline in power point.



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- Fire Prevention program- starting smoke/fire detector and battery replacement program.
- CPR – will offer instructor classes. Thanks to Ben Steele, FF/EMT for marketing of “pulse point” program
- Website –update, more user friendly, more information for public, new look. Launches Nov 1.

Approval of January-December treasurer's Report: Simmonds motions and McCullough seconds to delay approving report until accounting process is better explained. Discussion follows. Call for vote.

**Motion fails 1-3
(McCullough, Staczek, Brown)**

McCullough moves and Brown seconds to approve financial reports from Jan to May.

Discussion: Staczek suggest that January through May financial reports be approved. No need for further delay since transactions referenced have already been processed. Bosch is planning quarterly reports to be presented in new format. Call for vote.

Motion passes 3-1 (Simmonds)

New Business

SOP 1700 Body Armor

Simmonds moves Brown seconds to approve AOP 1711 Body armor with the Fire Chief to sign.
Moton passes 4-0

Policy 8005, Transportation Fee

Simmonds moves and McCullough seconds to table approval of policy on transportation fees. Discussion follows. Captain Smith made the Board aware of a more recent version of the policy. It appears that there are 2 versions of the policy. Chief had an older version. Final approval will be after the 2 versions are reviewed.

Motion passes 4-0

Resolution 22-404 Appointing a Public Records Custodian

Simmonds moves and McCullough seconds to approve resolution 22-404 appointing Fire Chief Vinci as Public Records Officer under RCW 42.56.580

Motion passes 4-0

Resolution 22-405 Surplus Miscellaneous

Simmonds moves and Brown seconds to approve to surplus miscellaneous material. Discussion: District is planning a sale of items to public. time TBA

Motion passes 4-0

Old Business: none



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General Comments

Finance Manager Bosch has created new electronic compensation forms for commissioners' monthly stipends. It will replace the old handwritten forms.

The District is awaiting report from GEMT concerning additional funding for transportation.

Chair McCullough wants to recognize Brett Kranjceovich on his recent retirement after 40 years of service to the department. She went on the say that Bret and other members of his family have a combined total of 100 years of service. Simmonds motions and McCullough that we approve a resolution thanking Brett for his years in service to the fire district.

Motion passes 4-0

No further business meeting adjourned at 2037.

Signed 10/27/2022 DocuSigned by: _____ 2022

Board Chair Candy McCullough DocuSigned by: _____

District Secretary Camille Stayde DocuSigned by: _____

The next Regular meeting will be Wednesday October 26,2022 at 18:30.