VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS

Minutes

Date: 12/26/2017
Time: 6:30 p.m.
Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

Present: Camille Staczek, Chair
Brigitte Schran-Brown, Vice-Chair
David Hoffmann, Commissioner
Candy McCullough, Commissioner
Ron Turner, Commissioner
Charles H. Krimmert, Fire Chief
Susan Wolf, Minute Taker

Absent: Robert Larsen, Assistant Chief

Guests: Justin Edwards, Ben Steele, Darren Lenz, Randy Tonkin, Andy Johnson and Ron Smothermon.

Amendments to Agenda
None.

Approval of 12/12/17 Regular Meeting Minutes
Motion by Commissioner Hoffmann:

"I move we approve the minutes of the last meeting, 12/12/17."

MINUTES APPROVED, 5-0

Voucher Approval
Motion by Commissioner Hoffmann:

"I move that we approve the 12.26.2017-1 vouchers."

MOTION PASSES, 5-0

Chiefs' Report

- Chief Krimmert advised that Chief Larsen was under the weather and gave his A/C report. A written copy was in the commissioners' packet. The report is attached and addresses new part-time employees, recruit academy, new firefighter employees, service calls and an electrical fire on Christmas Day.
- Chief Krimmert then gave his report, a copy of which is attached to these minutes. His report consisted of staff, fleet, strategic planning and community engagement.

- The chief asked the Board preference whether they would like him to go out to get bids from various aid car manufacturers or go through another agency's bid to Braun, the closest aid car vendor. He explained that it would shave off 2-3 weeks of production and require less travel time and expense to visit out-of-state vendors.
- The chief stated that they have begun the annual review process.
- He's in the process of filling an additional full-time day (FF/EMT) position.
- As far as community engagement, he's frantically working in order to post the 2016 Annual Community report on website as early as tomorrow with a limited printing. Next year, it will come out earlier and with a larger printing.
- A question from the audience asked how we knew we were getting the best deal if it did not go out to bid. It was explained that Braun would be unlikely to lose the bid. They are close and each order requires at least two visits. He'd like to stay with Braun as their vehicles are sturdy and we get excellent service. Other fire departments and districts go out to bid and if they have a bid at Braun, VIFR can just piggyback on their bid. It was asked if that was legal and while it is believed so, the chief will check to make sure.

<u>November Financial Report</u>

- So by now after the budgeting process the financial report should look familiar this month. The actual spent to date (as of November 30) is in the dark green column. The color will change in the New Year to make it easier to read.
- The chief had forecasted a $400,000 deficit by year's end. VIFR spends approximately $300,000 for operations per month. Right now the District is at $16,000 in the red; it will be $100,000 by the end of the year. The good news is that our revenues are at 109% of projections. We've expended 78% of the budget. Other details with the amounts spent and percentage of the budget are on the report in the packet.
- Next month's financial report will show the actuals for 2017, 2016 will drop off and the current percentage spent of the 2018 budget.

Questions and Comments:

- A question from the Board asked if the District was still requiring physical agility tests for new firefighters. The answer was yes, but we don't administer the tests. Applicants are required to get their own Candidate Physical Agility Test (CPAT). Self-pay students have to get their own medical fitness exam. We interview those that are ours, but not the students who self-pay.
- The chief was then asked about interlocal agreements (ILA) for fire protection with other local government districts and VIFR. The library asked us to draft one for their review. The parks asked us to be kind to them. We have an active one with the ferries (for docks) and the schools, but those rates are set by the state. We have an ILA with airport – we provide fire protection and they grant us access to their helicopter pad for airlifts. The chief is pursuing an ILA with Water District 19.
- The chief was asked how much we'd received in transport fees and when the program was rolled out. The program was roughly rolled out in August and $38,405 has been

received to date. Lack of staffing is a critical factor for reduced revenue from this source.

- We don't receive much from the ferry district for fire protection but last year we paid out $60,000 in ferry fees. We are much less than that this year because we found they were overcharging us for two of our aid cars. The new aid car we order will be less than 22 feet in length. It is customary that they allow the aid cars first on and first off.

Motion by Commissioner Schran-Brown:

"I move we accept the November Financial Report."

MOTION PASSES, 5-0

- There are other aid car manufacturers in different states, so then we'd have to fly a couple people back east more than once during the build process. Braun has had a history of quick service and their "Version 6 configuration" mimics the King County Medic One aid cars.
- A question was asked if the chief was going to get a raise. While the budget has been approved, the chiefs' salaries have not yet been awarded. The Board is completing their evaluations tomorrow night in Executive Session. It is a public meeting if someone wants to come and wait to see if a determination has been made.
- The chief noted that much of the community doesn't know us, so the District is producing a 16-page booklet. It has information about district stations, the fleet, staff, financials, future concerns and opportunities to volunteer. Chief Krimmert is hoping to post it tomorrow on the District website and announce it on Facebook. A small print run of 100 hardcopies will be made with a larger one next year. The intention is to help the community understand us and to that end, he has increased the advertising budget for a quarterly newsletter. The chief also plans to walk the streets during First Friday art walks.
- Jason Everett stated, speaking for himself and not the union as a whole, and as a person who was the Executive Director of a nonprofit for 15 years, that it was time for a bonus (for the chief). He has known and worked with a number of chiefs and stated that Chief Krimmert has done a remarkable job. He has dug deep, is transparent and deserves a bonus for his hard work. He stated the Board has a "gold star" in this department, who is changing the culture.
- Ron Smothermon commented that the chief was instrumental in the white board discussions where he learned about the District last May, making it possible to capture this funding for years. He stated the chief is worth every penny in the budget.

New Business

- The chief has set up a tentative labor-management meeting on the 8th of January. He asked the Board if they wanted him to engage Sophia Mabee, a labor attorney, again.

CONSENSUS

Old Business

SOP 1508 Accident Investigation

Motion by Commissioner McCullough:

"I make a motion of SOP 1508 with the spelling correction."

MOTION PASSES, 5-0

SOP 2006 Alcohol and Drug Use ***(TABLED)***

General Comments

- It was suggested by the Board that a committee be formed to go through SOGs annually. It's been something talked about for years and we could start at the beginning of the new year. It was suggested that the committee be comprised of one commissioner, one administrative person, one career, one volunteer and even a member of the public – who might have expertise in a certain area. Commissioner Schran-Brown offered to participate in such a committee.
- The Board asked again that the current policies be posted on the website and chief could decide whether this would be available to the public or to members only. It was suggested by the chief that going through the large amount of policies even with a committee is kind of like painting the Golden Gate Bridge: as soon as you get to the end, it's time to start again.

For the Good of the Order

Documents Signed

The Chair adjourned the meeting at 7:18 p.m.

A Special Meeting will be held on 12/27/17 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Rm

The next Regular Meeting will be on Tuesday, 01/09/2018 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Rm

Approved this 9 day of Jan., 2018.

Camille Staczek
Camille Staczek, Chair

Susan Wolf
Susan Wolf, Minute Taker