

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 12/27/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

1 **Present:** Candy McCullough, Chair
2 David Hoffmann, Commissioner
3 Camille Staczek, Commissioner
4 Brigitte Schran-Brown, Vice-Chair
5 Robert Larsen, Assistant Chief
6 Susan Wolf, Minute Taker

7 **Absent:** Ron Turner, Commissioner (excused)

8 **Amendments to Agenda**

- 9 • The Executive Session was listed by mistake on this agenda. With the consent of the Board
10 and those present, the Chair dispensed with it.
11 • The Chair added the Chief's and Assistant Chief's proposed contracts to "New Business."

12 **Approval of 12/13/16 Minutes**

13 Motion by Commissioner Hoffmann:

14 **"I make a motion to approve the 12/13/16 minutes."**

15 **MINUTES APPROVED, 4-0**

16
17 **Voucher Approval**

18 Motion by Commissioner Hoffmann:

19 **"I move that we approve the referenced vouchers as detailed in Administrative**
20 **Memorandum 12.27.2016-1, as amended."**

21 **MOTION PASSES, 4-0**

- 22 • Correction to the cover memo in the amount of the retirement transfers was made.

23 **November Financial Report**

24 Motion by Commissioner Hoffmann:

25 **"I move we accept the November Financial Report."**

26 **MOTION PASSES, 4-0**

27 A/C Larsen reported that by the end of November the District had spent 90% of budget expenses,
28 and received 86% of revenues. The 4th quarter ALS money is coming in this week.

29 **Chief's Report**

30 *A/C Larsen:*

- 31
- 32 • The old SCBA compressor which was surplus sold for \$4,000 to Lighthouse Diving, who
 - 33 has paid for it and picked it up.
 - 34 • The State Audit will begin on the 5th of January.
 - 35 • We have had 1,598 calls to date and at this pace, we will reach 1,615 by the end of the year.
- 36

37 **New Business**

38 Amendment to the 2016 Budget

- 39 • Chief Larsen explained the expenditures that were beyond the 2016 initial budget.
- 40 The expenses had to do with the Fire Chief hiring process and excessive overtime
- 41 with firefighters – not reimbursed through King County EMS like the medics’
- 42 overtime. The budget expense needs an additional \$180,000 for a total of \$5,472,849.

43 Motion by Commissioner Hoffmann:

44 **“I make a motion to increase the expense budget by \$180,000.**

45 **MOTION PASSES, 4-0**

46 Fire Chief and Assistant Chief Preferred Candidates

47 Motion by Commissioner McCullough:

48 **“I move we extend an official offer to Charlie Krimmert be employed as Fire**

49 **Chief on the agreed upon conditions for \$138,000 a year.”**

50 **MOTION PASSES, 4-0**

51 Motion by Commissioner McCullough:

52 **“I move we approve the Assistant Chief contract.”**

- 53 • The Board changed Robert Larsen on June 16 from Facilities Manager to Interim
- 54 Assistant Chief. On November 8, the Board moved making him an at-will, exempt
- 55 employee in that role. Now the Chair has negotiated a contract with a salary of
- 56 \$115,000 retroactive to November 8. She now asks the Board’s support at that salary
- 57 to accept him as Assistant Chief under the conditions of his contract.

58 **MOTION PASSES, 4-0**

59 **Old Business**

60 Q/A Committee (TABLED)

61

62 Strategic Plan Update (TABLED)

63

64 **General Comments**

- 65 • The Chair thanked both Charlie and Bob for stepping up. She said their familiarity
66 with Vashon and skills will move the District ahead by leaps and bounds.
- 67 • Chief Krimmert then asked the Board to arrange a meeting with Bob and the Board to
68 understand the strategies they have in mind; the sooner, the better. Especially since it
69 regards revenues.

70

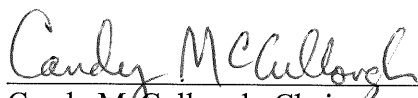
71 **For the Good of the Order**

72 **Documents Signed**

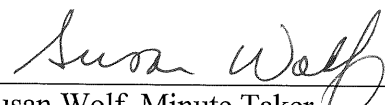
73 Having no further business, the Chair adjourned the meeting at 6:53 p.m.

74 *The next **Regular Meeting** will be on 01/10/17 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 10 day of Jan, 2017. *sw*



Candy McCullough, Chair



Susan Wolf, Minute Taker