



Vashon Island Fire and Rescue  
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**CHIEF'S  
REPORT**

**Board of Fire Commissioners'**  
Meeting of  
**30 December 2020**

Please accept the following brief overview of the District. Its focus is to complement Chief Larsen's report as well as point out noteworthy topics since the Board's last regularly scheduled meeting.

**1. Staff/Personnel:**

- a. Near the end of November, we responded to and treated our first COVID positive patient since July. Earlier this month we responded to our third. I am pleased to advise the Board that via Public Health reviews of the calls they reporting they was handled appropriately and for the correct and proper use of all required PPE no possible exposures were foreseen...
- b. On December 15<sup>th</sup>, a firefighter was released from duty for not feeling well with flu like symptoms. Thereafter:
  - i. The following day he tested positive for COVID.
  - ii. In reviewing protocols implemented with our primary County liaison for these matters, it was determined that their practice of having breakfast together, even though socially distanced was questionable and all the shift should be quarantined (15 Dec 20 – 29 Dec 20) and be tested for COVID.
  - iii. In addition to the original ill responder four other responders were advised to quarantine.
  - iv. Then we were advised that the original firefighter's COVID test results were found to be questionable by/in medical review and they were directed to be retested.
  - v. Upon retesting the original firefighter's test came back negative. Meanwhile all the crew's test came back negative as well.
  - vi. After discussion and confirmation with the County, for this new negative test, it was deemed there was no exposure and all personnel in quarantine could be released immediately. They were on the 21<sup>st</sup>.
- c. At this time I am pleased to advise the Board that we are not aware of any current exposures and we are not requiring any responders to be in quarantine or isolation...

**2. Fleet Status:**

- a. There are no new noteworthy or significant issues regarding our rolling stock for presentation tonight...

### 3. Buildings & Grounds Status:

- a. Regarding our search and rescue prop discussions with the County we are continuing to work towards the submittal of our first formal responses, next month. Presenting them with requested information as well as our position on various topics...

### 4. Finance Reporting:

- a. Please accept the following overview/summary of the attached spreadsheet representing our 2020 budget. The information within the yellow column represents the District as of the end of November (30 Nov 20) or 91.666% of the year's working total...
  - i. Our Year-To-Date revenues at the end of November were \$5,405,116.12 or 96.487% of forecasted. This is 4.821% above target and we are hopeful of seeing some additional property tax revenues in the end of year reconciliation next month...
  - ii. Expenses closed at 84.57% of the year's allowance, this represents an under-budget performance of 7.096% below target...
  - iii. As of today (Wednesday 30 Dec 20), King County represents the balance in our Operational Funds/Account of approximately \$1,611,000...
- b. This following nine category summaries are based on the supporting spreadsheet provided. In correspondence with the percentage of expenses our end of November costs total was \$3,941,641.64.

i. <i>Administration-Business Support:</i>	\$377,546.19	or 80.630% of budget...
ii. <i>Personnel Costs-Wages &amp; Benefits:</i>	\$3,123,873.00	or 90.413% of budget...
iii. <i>Training Costs:</i>	\$76,561.03	or 46.486% of budget...
iv. <i>Equipment Costs:</i>	\$48,913.70	or 29.902% of budget...
v. <i>Supply Costs:</i>	\$31,223.46	or 64.382% of budget...
vi. <i>Uniforms &amp; Personal Protection Equipment:</i>	\$32,120.55	or 62.109% of budget...
vii. <i>Vehicle &amp; Fleet Costs:</i>	\$43,232.47	or 76.919% of budget...
viii. <i>Building &amp; Grounds Costs:</i>	\$190,423.60	or 81.814% of budget...
ix. <i>Disaster Preparation:</i>	\$17,747.64	or 88.738% of budget...
- c. We moved funds totaling \$150,000, to the Facilities Reserve Fund in November and such is reflected in the last page of the financial spreadsheets...
- d. We moved funds totaling \$250,000, to the Fleet Reserve Fund this month and such shall appear in next month's, December's and the end of 2020's, financial reconciliation...

### 5. Contractual Efforts:

- a. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
  - i. *King County Housing Authority:* My last communications with the Housing Authority was October 27<sup>th</sup>. In that it has been months since the Housing Authority has communicated with us, we have requested our attorneys (Joe & Eric Quinn) contact theirs to advance the matter to conclusion and contract to comply with State Law...
- b. The Administration met with representative of the Union on December 8<sup>th</sup> and 14<sup>th</sup> and are continuing contract negotiations for a 2021 Collective Bargaining Agreement...
  - i. Our next scheduled meetings are for January 8<sup>th</sup> and January 14<sup>th</sup>...

### 6. Business Operations:

- a. On December 3<sup>rd</sup>, the Administration, on behalf of the District, issued its *Step 1 Summary & Response* to the Local's *Grievance 2020-01*. As you are aware the Local has chosen to challenge the Administration's position and elevate the matter to the Board. Based on the Collective Bargaining Agreement the Board is contractually obligated to meet with representatives of the Local within 28 days of receiving the Grievance from the Local;

upon the conclusion of that meeting the Board has 21 days to formally respond to the Local. Pending the Board's written position, this matter is still unresolved...

- b. We have come to agreement with our financial consultant Springbrook (BIAS) with regards to our 2021 contract for financial support and software services...
- c. On December 8<sup>th</sup>, Rick Wallace and I continued to meet digitally with the County's Office of Emergency Management to define the District's, *VashonBePrepared's*, and King County's roles and responsibilities/authority in a crisis. We are collectively working to both defining and documenting our mutual understandings...

**7. Community Engagements:**

- a. At the conclusion of our November Board Meeting (25 Nov 20) I attended the later portion of the Vashon Health Care District's special open public digital meeting of the same date so as to better understand their 2021 tax rate and budget...

**8. Strategic Planning:**

- a. We currently do not have anything to report on this topic...

**9. Miscellaneous & Noteworthy Topic(s):**

- a. At this time (30 Dec 20) there have been 86 COVID positive patients confirmed/documented (past and present) living on the island. To better understand the island's 'active cases' of the above number 8 were identified over the last two weeks (14 days) and 7 over the last week (7 days). Unfortunately, this month, I was made aware of the Island's first COVID related death. To date there have also been three COVID related hospitalization, however, I do not believe any Island residents are in the hospital currently...
- b. Situation Report on the Island's status continue to be issues by the Emergency Operations Center (EOC) Team on Tuesdays & Fridays...
- c. I would like to again offer a note of recognition and appreciation, as well as our sincerest thanks, to the dozens of volunteers, many approaching ten months (12 January 21) of active engagement in the service and protection of the Island during this pandemic...

Conclusion of Report



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