



Vashon Island Fire and Rescue
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VASHON ISLAND FIRE & RESCUE BOARD OF FIRE COMMISSIONERS Minutes

Date: 04.27.2022

Time: 18:30

Place: Zoom

REGULAR MEETING

Present: Candy McCullough -Chair, Camille Staczek,-Vice-Chair, John Simmonds Commissioner, Pam King-Commissioner, C. Krimmert-Fire Chief, Warren Merritt- Prothman, Eric Quinn-attorney, Ben Davidson- career, Brad John- career, Brad McMullin- career, Brigitte Schran-Brown-volunteer, Darren Lens-career, Elizaeth Shepherd – Beachcomber, J McMillian-CERT, Joe Smith-career, Josh Dueweke-career, Larissa Nakatsu-volunteer, Robert Ladd, Denise-admin, Zoom user, 18054172644,

1. **Welcome**
2. **Amendments to Agenda: Order of items changed**
3. **Approval of Minutes: Pending**
4. **Voucher Approval: pending**
5. **Prothman report**
 - a. Mr. Merritt from Prothman narrowed the application pool to 5 applicants.
 - b. Information on these 5 was provided to the Chief, HR and the local
 - c. A special meeting was held on 11 May for panel review of candidates
 - d. Candidate for AC position may or may not be decided on at that time

Chair makes motion: To **adopt format proposed by Prothman for hiring AC position**

2-1 MOTION PASSES

Commissioner Simmonds makes motion: **To pay for lodging night before interviews, ferry tickets, meals, and mileage.**

3-0 MOTION PASSES

Chair makes motion: **Meeting date for interview will be on 11 May.**

Note: Commissioner Staczek joined the meeting late and voted on the meeting date

4-0 MOTION PASSES

6. Old Business

- a. PDA-OPMA notification of violation rendering decisions made at Special Meeting 12 April 2022 null and void. Chair reviewed how error occurred: Posting on VIFR website was overlooked in error by the District Secretary therefore, notice not posted 24 hours before meeting
- b. The Chief reported that IT strongly suggests that all commissioners use VIFR email for district business. These are subject to OPM or send email from your personal account to your VIFR account to avoid having your personal account subject to public records.

7. Chief report. See attached

8. Appoint fire commissioner to fill vacancy

After discussion Brigitte Schran Brown nominated to fill vacancy.

Sworn in by Commissioner King

Commissioner Simmonds makes motion: to **approve appointment of Brigitte Schran Brown to fill vacancy on Board.**

3-1 MOTION PASSES

9. Appoint District Secretary (temporary position) until District Secretary/Finance Manager position filled

Chair makes motion: **To appoint Commissioner Staczek to fill temporary position as District Secretary**

4- 1 abstain MOTION PASSES

10 Committee Reports/Update

- a. **Volunteer Group report** Larissa reports that a new points system is being reviewed to increase compensation to volunteers and decrease paperwork. Met with Chief provided information on points system, challenges with training. She will see if any volunteers want to take part in the AC interviewing process
- b. **Facilities remodeling and project committee report**
They have reviewed documents on remodeling and Maintenance.
Commissioner Simmonds suggested that the latest drawing be presented to other commissioners. **ACTION ITEM: Chief** to contact TCA for possible presentation to the Board

- c. **Staffing committee** Commissioner King requested update on hiring process. Chief reports 2 candidates have had offers made. They will be in Aug consortium training Discussion on number of staff leaving and replacing them. Chief taking more aggressive steps to hire.

Money budgeted for PTP can be used for hiring careers. PTP positions are not top priority at this time. Focus is on bringing on new AC.

Commissioner Simmonds makes motion: **To consider VIFR primarily career**

5-0 MOTION PASSES

Local report

Ben Davison, President., appreciates Chief efforts in staffing. Will be happy to be added to the agenda as a regular report.

11. **Public Comments** No input received from public

12. **General Comment:**

Commissioner Staczek thanked Raechel and Denise for all their effort in helping her figure out all the duties of the district secretary, working on a different computer platform, understanding the whole office routine. It is truly a team effort. "This is really a team effort. Not a task I can accomplish without all of your help. Thank you".

And "thanks to Chief Krimmert for putting up with all of my questions."

13. **For the Good of the Order**

14. **Meeting adjourned** 2010


Candy McCullough, Chair


Camille Staczek, minute taker

Next regular meeting will be on Wednesday, 25 May, 2022 at 18:30