



Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

Date: 28 December 2022

Times: 18:30

Location: Penny Farcy Training Center and Zoom

Present: At Penny Farcy: Board members: C McCullough, chair; C Staczek, vice chair, Brigitte Brown, Fire Chief M Vinci. VIA Zoom: Commissioner P King, J Simonds

1. Welcome and Pledge
2. Amendments to Agenda: J Simonds asks that items e. and f. under New Business be removed. They are not new business.
3. KCFCA: M Thompson presented a plague to C Staczek in recognition of service as Association Treasurer April 2016 to September 2019.
4. Correspondence Received:
 - a. A thank you letter from a citizen.
5. Approval of November 28,2022 special meeting minutes
 - a. C McCullough moves Simmonds seconds to approve minutes as presented. **Passes 5-0**
6. Expenditure Approvals
 - a. Approval of Administrative Memorandum 22.12.01
 - i. C McCullough moves, Simonds second **Passes 5-0**
 - b. Approval of Administrative Memorandum 22.12.02
 - i. C McCullough moves, Staczek seconds **Passes 5-0**
7. Chief's Report
 - a. Highlights:
 - i. Received 359 responses from community survey and 24 in house. Community meeting planned for mid-February.
 - ii. Have made 7 conditional offers for new firefighters.
 - iii. Progress is being made on hiring new Division Chiefs. Start advertising January 9 through February 10. Process similar to hiring Assistant Chief. Plan to have appointment made by end of February.
 - iv. BC Coll is retiring as of February 1.
 - v. Banquet is 4 February at Camp Burton.
 - vi. Run information: Response time 6 minutes 49 seconds, turnaround time for off island runs averages 3 hours 6 min.
8. Finance Director's Report
 - a. Highlights:
 - i. Cash on hand as of December 6 \$6,878,361.32
 - ii. Payroll and hours audit reveals several issues. Finance Director to work on.
9. Staff/Committee reports
 - a. Local wants to thank chief for his support, they are optimistic about the future of department.



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10. New Business

- a. 2023 Professional Services Contract for Legal Services:
i. Simonds motions/Staczek seconds to accept contract. McCullough offers friendly amendment to propose to Quinn's to limit contract to 6 months with option to continue for full year. Friendly amendment passes 5-0. Original motion to continue services passes 5-0
b. Approval to revise 2023 vehicle purchase of 08.30.2022
i. J Simonds moves, B Brown seconds. Passes 5-0
c. Resolution 22-411 2022 Budget Amendment
i. C McCullough moves, Staczek seconds. Passes 5-0
d. South King County Training Consortium 2023 Interlocal agreement.
i. C McCullough motions, Staczek seconds. Passes 5-0
e. Selection of 2023 officers
i. P King elected as chair;
ii. B Brown as vice chair,
iii. C Staczek to continue as acting District Secretary while search for new District Secretary continues.

11. Old Business

- a. None

12. Public comments

- a. None

13. Good of order

- a. Thank you to crew for all their hard work over this last year. Suggestions on how to determine recipients of commissioners' award offered.

14. Meeting adjourned 20:06

Meeting minutes signed by:

Board Chair: Pam King Date: 3/27/2023

Vice Chair: B Staczek Date: 1/30/2023

Next regular meeting will be on Wednesday, 25 January 2023 at 18:30.