



Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
September 27, 2023

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Regular Board Meeting on September 27, 2023, at the Penny Farcy Training Center at 10019 SW Bank Rd, Vashon, WA 98070. Chairperson King opened the meeting at 6:30pm with Commissioners Brown, Staczek, McCullough, and Whitney present. Others attending the meeting were Fire Chief Matt Vinci, Finance/HR Director Christina Bosch, Division Chief Ben Davidson, and District Secretary Lilie Corroon.

Agenda

Commissioners Staczek and Brown moved and seconded to approve the agenda as presented. Motion carried unanimously.

Correspondence

The Board reviewed the following correspondence:

- Thank you letter from Quartermaster Heights Neighborhood
- Facebook Post from a grateful Vashon Parent

Executive Session

• At 6:36pm, a motion was made and seconded to recess into Executive Session for (15) minutes pursuant to **RCW 42.30.110(1)(I)** To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member facing in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Motion carried unanimously.

At 6:51 pm the meeting reconvened, with no decision to be made.



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Approval of Meeting Minutes

- Commissioners Brown and McCullough moved and seconded to approve the Regular Meeting Minutes of August 30, 2023. Motion carried unanimously.
- Commissioners Staczek and Brown moved and seconded to approve the Special Board Meeting Minutes of September 1, 2023. Motion carried unanimously.

Expenditure Approvals:

- Commissioners Brown and Staczek moved and seconded to approve Administrative Memorandum 23.09.01. Motion carried unanimously.
- Commissioners Whitney and Brown moved and seconded to approve Administrative Memorandum 23.09.02. Motion carried unanimously.

Fire Chief's Report

Chief Vinci reported on the following:

MIH

- Program Coordinator Position- Lilie Corroon has filled the position as of September 11, 2023.
- MIH Vehicle completed and will be on Island later in the week.
- Partner Provider- still in talks with potential medical provider
- Software Purchased and working on getting Julota onboarded to begin training.

Personnel

- Volunteer FF Recruitment- Informational sessions 11/18 and 12/2.
- Shorter time frame and more intensive training will be completed at the North Bend training facility.

Wellness/Fitness

- O2X Human Performance- the event will take place on October 13-14, 2023.
- VIFR was awarded a \$20k grant from Homes for Heros and O2X. This program is for both volunteers and career staff.



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- VIFR has scheduled other jurisdictions from Zone 3 to cover shifts for Vashon while Vashon crew attends O2X.
- Local 4189 Members-Grail Cancer Blood Testing for career firefighters 45 years of age or older.
- United Diagnostics- Ultrasound Scans take place October 5-6, 2023 for career staff.

Fleet

- Aid-Cars- In production, estimated on-site inspection mid- January Pump Testing- Engine 56, Engine 58, Tender 56 have failed out of the pump test as well.
- Accolades for Mike Bredice who just came back from a three-day training specifically on pumps and is working diligently on the fleet.
- Engine- will be bringing a plan within 60 days forward for purchase before the board. New engines could take up to 24 months or there may be a stock truck purchased that would be more affordable but available quicker.
- Commissioner McCullough brought up concerns about not staggering the purchase of two engines instead of buying both at once. Commissioner Brown raised the issue that it would be safer for the community to have working engines. A plan is anticipated to be brought before the board in October.

Information Technology

- Tablets for Aid-Cars/MIH – VIFR received a grant from King County EMS for 5 tablets.
- They also will support putting an announcement system in Station 56 building. They will give advice and guidance, but not pay for the equipment.

Washington Surveying and Rating Bureau (WSRB)

- Rating completed on August 31, 2023. Remediation Plan for Station 56. Praise for Division Chief Davidson was given for his assistance getting this completed.



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Washington State Ferries

- Meeting with WSF Senior Staff
- Attended and participated in 9/18 community meeting.
- Contract is expired discussion on renewal.

King County Medic One Lease

- Completed new lease agreement- expired in February 2022
- Five-year lease- \$1,869 per month- 3% increase per year.

Station 56

- Housing Unit arriving October 5, 2023
- All permitting in-place
- MOU with Local 4189 staffing to 5/day
- Implemented on or before November 1, 2023.
- 4 candidates for Lieutenant positions completed lieutenant testing on September 26, 2023.

Station 59

- Sale completed and recorded.
- Proceeds have been deposited into facility reserve funds.

Station 55 Renovation

- Pre-application meeting/permitting.
- Continuing to move forward with the process.

VIFR Response time Overview

- 1207 responses YTD
- EMS Transports 321 YTD
- Medic One responses 45 transports YTD
- Airlift 11 transports and 21 requests for transports YTD.

Training and Support Services

- E318 from King 2 Burien- Response to Vashon training with VIFR
- MCO Extrication training with SKCFTC
- EMS Training

Prevention/Community Risk Reduction

- Community CPR continues to be very popular. October 23 CPR class is filled with 45 people.
- Blood Pressure checks took place at the Senior Center on September 27, 2023.



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- Fire Prevention week is October 9-13, 2023. Kicking this off with Vashon open house on October 7, 2023.
- AED training

Finance Director's Report

- As of September 20, 2023, the District's total Cash Balance on hand is \$6,741,093.23
- Tax collections as of September 25, 2023 remain on target and steady for this time of year.
- Budget Timeline:
October 1, 2023 will be budget development, Staff Meetings on October 9-13, 2023. Presentation to the board on October 25, 2023, a public hearing held November 15, 2023 a special budget meeting on November 27, 2023.
 - Ambulance billing has just caught up to July but staff is still catching up.
 - Monthly treasurers report was reviewed by Chief Vinci and Commissioner Whitney on Monday September 18, 2023.
 - Commissioner Brown opted to do next month's review.
 - Commissioners Staczek and Brown and seconded to accept the July 2023 and August 2023 Treasurer's Report with Cash Flow Statement. Motion carried unanimously.

New Business

- Board Action Form: Stryker Power Load Purchase
 - Asking to purchase one new power cot and two new power loads for the new aid cars.
 - The older cots and power loads are being traded in to help pay for the new units.
 - Total cost is \$86k.
 - Commissioners McCullough and Brown moved and seconded the approval of the Stryker Power Load Purchase. Carries unanimously.
- 2023 Budget Amendment
 - Final resolution for the 2023 Budget revision




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- Commissioners McCullough and Staczek moved and seconded to approve Resolution 23-419, amending the 2023 Budget revision. Motion carries unanimously.

For the good of the order


- Commissioner McCullough thanked the crews and staff for their hard work and dedication to the community.

Meeting adjourned at 7:44pm.

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Chairperson Pam King


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Commissioner Brigitte Schran-Brown


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Commissioner Candy McCullough

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Commissioner Camille Staczek

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Commissioner James Whitney

Attest:

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District Secretary (Recorder)