



Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
November 15, 2023

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Special Board Meeting on November 15, 2023, at 10011 SW Bank Rd, Vashon, WA 98070 (Training Center) and on Zoom. Commissioner Brown opened the meeting at 6:30pm with Commissioners Staczek, McCullough, and Whitney present. Others attending the meeting were Fire Chief Matt Vinci, Finance/HR Director Christina Bosch, and District Secretary Lilie Corroon.

Commissioner Brown stated the purpose of this Special Meeting was to conduct a public hearing and vote on 2024 Draft Budget Review and Discussion.

Chief Report:

Personnel:

- Two new firefighter/EMTs in budget
- Two firefighter/EMTs proposed for SAFER grant application.
- New program manager to support MIH, Community Risk Reduction, and Administration Projects

Fleet:

- Replace maintenance/utility vehicle.
- Enhance reserves for Engine, Rescue & Brush Truck replacement.
- Address ongoing vehicle repairs; tires on all tenders/quint/aid cars, pump repairs in engines & tenders.
 - Commissioner Brown made a comment that the cost of the tires mentioned are in the range of \$6-8k per set, not hundreds per set like regular vehicles.
- Equipment for new aid-cars/engines to include extrication tools, fans, lighting, hose, saws, power cots, cardiac monitors & medical equipment.

Facilities

- Station 55 Renovation Project
- Maintenance building roof repair/replacement & HVAC replacement
- Station 55 Administration Replace Flooring
- Station 56 Apparatus Bay Lighting
- Station 56 Apparatus Bay bathroom renovation



Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

Programs

- MIH Program funding for 2024
- Develop Community Risk Reeducation Plan
- Wellness/Fitness Programs & Equipment
- Enhanced training opportunities

HR/ Finance Director Christina Bosch presented the totals of each functional category of the 2024 budget. Expect to start 2024 with a little over 1.8 mil in beginning balances. The expectation for taxes in 2024 is \$6.5 mil, intergovernmental revenues will be \$767,143.00, revenue for charges in services is expected to be \$612, 096.00, miscellaneous revenues expected to be \$191,039.00, transfers in from reserve funds are expected to be \$ 490,000, and non-revenue expectation of \$35,977.00. Overall, this adds up to a total revenue of \$10,484,548.00.

Commissioner Brown asked for clarification on a line item labeled “contract negotiations” and if that meant all the money is specifically for that purpose and Finance Director Bosch clarified it is for all legal services. Commissioner Brown asked if any Board seats were up, and it was clarified that only odd years are election years.

Commissioners Whitney and Brown motioned and seconded to adjourn the meeting at 6:55pm.

DocuSigned by:

Pam King

12/26/2023

7F963F660478447...

Chairperson Pam King

DocuSigned by:

C Staczek

12/27/2023

A96AA7A0F4B0451...

Commissioner Camille Staczek

DocuSigned by:

Candy McCullough

12/27/2023

3C6B21F0BBE94DB...

Commissioner Candy McCullough

DocuSigned by:

Lilie Corroon

12/26/2023

74BAB4354B7741F...

District Secretary, Recorder

DocuSigned by:

Jim Whitney

12/26/2023

4942B5FC720C4CB...

Commissioner James Whitney

DocuSigned by:

B Brown

1/5/2024

2691642F580F458...

Commissioner Brigitte Schran-Brown