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VASHON FIRE
Vashon Island Fire and Rescue
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BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
April 24, 2024

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Regular Board Meeting on March 27, 2024, at the Penny Farcy Training Center at 10019 SW Bank Rd, Vashon, WA 98070. Chairperson Brown opened the meeting at 6:30pm with Commissioners King, Whitney, and McCullough present. Others attending the meeting were Fire Chief Matt Vinci, Finance/HR Director Christina Bosch, Division Chief Ben Davidson, and District Secretary/ Program Director Lilie Corroon.

Agenda
Commissioners Whitney and King moved and seconded to approve the agenda as presented. Motion carried unanimously.

Executive Session
At 6:32pm, a motion was made and seconded to recess into Executive Session for (10) minutes pursuant to RCW 42.30.140(1) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or…that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

At 6:43pm, a motion was made and seconded to recess into Executive Session for (10) minutes pursuant to discuss RCW 42.30.110(I)To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
At 6:53pm the meeting reconvened. Commissioners King and Staczek moved and seconded to authorize Chief Vinci to execute the settlement in full as discussed. Motion carried unanimously.

Approval of Meeting Minutes
Commissioners King and Brown moved and seconded to approve the meeting minutes of March 27, 2024, as presented. Motion carried. Commissioners Whitney and McCullough abstained due to absences.

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Expenditure Approvals:
Commissioners Whitney and Brown moved and seconded to approve Administrative Memorandum 24.04.01. Motion carried unanimously.

Commissioners King and McCullough moved and seconded to approve Administrative Memorandum 24.04.02. Motion carried unanimously.

Fire Chief's Report
Chief Vinci reported on the following:
Chief Vinci started his report by acknowledging "administrative professionals day" and thanked the administrative staff.
Chief Vinci acknowledged 57 years of Mike Kirk's service to the fire district. Ellen Call, treasurer for Vashon Community Scholarship Board was welcomed to speak about this year's Make a Difference Award. One student receives the award annually. Money is raised in the name of someone who is very admired and well regarded in the community. This year the scholarship is in the name of Mike Kirk. Ellen Call wanted to make it known that donations of any size are welcome and appreciated. Over 35 years ago, volunteers set this up. The scholarship is just for Vashon students. Every student that applies gets a scholarship. Annually, they are giving close to 100 students scholarships each year. Close to a quarter of a million dollars worth of Vashon Scholarships are given to students. This year the community can go online and donate in Mike Kirk's name. Mike Kirk said his favorite treat was a chocolate chip cookie. The scholarship fund made hundreds of chocolate chip cookies and sat outside of Thriftway and collected over two thousand dollars.
Ellen Call commented that Mike Kirk's wife, Patty served on the Vashon Community scholarship Board for at least 15 years. Commissioner Whitney mentioned that Patty's dad and his own dad dad was shared his history with Mike Kirk.
Commissioner Whitney shared some history relating to Mike Kirk and the history of the Penny Farcy Building where Commissioner meetings are held each month. Penny's dad Patty Kirk's employer at United Airlines with Commissioner Whitney's own dad. Patty and Mike helped Commissioner Whitney's family move onto their property on Vashon and fell in love with the Island and decided they too wanted to move to the Island and put down roots here. It was a nice note that Mike Kirk is now being honored for his work and dedication to the Island in the Penny Farcy Building.

St 55 Renovation Project Timeline
Bid Timeline: May 4- June 4, Bids will be opened and accepted on June 4, June 11 a Special Board Meeting will be held to officially award the contract.
Temporary Housing/Office Move: June 17, located in the rear parking lot. Temporary administrative office will be in the Penny Farcy meeting. Start setting up the modular on

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June 17 and inhabitable by July 1. The apparatus bay will still be accessible. The bid timeline is 305 days to complete the project.
Bids for contractors will go out on May 4 at 8am. TCA has been a great group of architects to work with in this build. Current cost projections are 2.2 Million in hard costs and about 1M in soft costs. Budget id 3.2M total.

WSRB Number of Structures

Total dwellings: 5661 total structures on Vashon/Maury
Dwellings within 1.5 miles of a staffed station: 1404
Dwellings within 2.5 miles of a staffed station: 2435.
Everything that the district thought would come to fruition with the opening of St56 has come true. Anyone that is within 5 road miles and has a hydrant in front of their residence within 1000ft is at a property tax protection of 5 and without the hydrant is a 6. The lower the number, the lower the property insurance.
The age of VIFR equipment is a tangible way the district can lower the score within the year as there are new apparatuses coming soon. The training is also another factor that VIFR can show in a resubmission and get a lower rating. There are a total of 8 different sections that VIFR can work on to lower the rating in the 2024-25 year. When you take all aspects of the WSRB process, it works well to complete a better deployment model in the long run.

Fleet

New Aid-Car progress: they are currently in Kent.
New Engine Progress: currently in week seven of the build. We are hoping for a date for an inspection in the next month or so. The engine is being built in Florida then it will be moved to Tacoma and then hopefully on island and in service sometime this summer. It is 3.5 years to get a new unit and instead we got a stock unit and that means we will receive it sooner.
Quint Repairs/OOS- maintenance issues that didn't get done have caused the quint to be out of service for another 6+ weeks. Currently will cost $10k for more repairs. It is worth the $10k. VIFR mechanic found the issues and brought it to the dealer immediately after finding these issues.

VIFR Monthly Response

- Total YTD: 548 responses
  - Station responses: YTD 369 out of 55 and 176 out of 56.
- Crews train twice a day and they train on EMS and on Fire.
- EMS transports YTD: 166, Medic 9 Calls 119, Transports 19

MIH Report

Age of patient contacts: 72.5% = 65 years and up, 10% = 50-64, 12.5% = 30-39, 2.5% = 18-29. This month alone, MIH received 22 new referrals. YTD, MIH has seen 42 unique patients. For the month of April with one field day a week, there were a total of 30 attempts to meet with patients and follow up and 19 of those resulted in actual care and contact.
Lilie Corroon explained the online platform, Julota that is used to chart about patients and receive referrals. MIH now has a business agreement with Vashon Senior Center and their

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staff have been trained on how to send in referrals directly to the team. We have already received referrals from the senior center and were able to provide care. One of the referrals ended up being upgraded to a BLS transport and since then, we have seen this patient weekly and helped get VA benefits worked out on their behalf. Next week Lilie and Chief Vinci are meeting with Vashon Youth and Family Services to discuss a partnership and referral process between MIH and VYFS. Referrals can now be made from the community for themselves, neighbors, etc. They are hoping to have the ability to expand to additional days. MIH will also be present at the Vashon Health Fair on Saturday.

Commissioner Whitney commended the MIH team and program for the numbers it is seeing at such an early stage in the program. He said that 22 referrals and 42 unique patients in a community of this size is something to be super proud of. The outreach and connection with external partners on the island is really important and shows the power and helpfulness of an MIH program.

Training

Quarterly Training on May 6- Wildland firefighting currently have 5 crew members in red card training this week.

Community Risk Reduction – PSE Wildfire Program. Chief Davidson attended a two-day training to assess Wildfire dangers to people's homes. The Spinnaker building has been used for training. The crews have been going daily to train in the Spinnaker building and really embracing the opportunity to work on a real building for training while it is still standing before demolition. Crews have been able to do search and rescue trainings, laddering the building, breaking through walls, etc to get the most training they can out of the building before it is demolished.

EMS Run Review

Crews were given a presentation on run reviews to go over when to transport, when to add Medics to the scene, when it is appropriate for community members to take their own vehicles and more. It is very important that crews make the right decisions in the moment. Crews are also getting continued education on how to use Lifepak 15s from paramedics. They are a very advanced tool on monitoring patients o2 saturation and heart rate. Crews currently need more training on this tool and in May they will get more training to become more proficient.

CRR

Mike Kirk and the principal of Vashon High School came up with the idea to have the fire department come do a "Graduating Senior safe driver" presentation. VIFR will go out and do some training with Mike Kirk to teach safe driving habits to the graduating seniors.

PSE Energy is also doing a wildfire program training on May 14th from 4:30pm to 6:30pm at VCA.

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Week 10 of fire academy, about 4 more weeks of fire training then begin EMT training. Academy personnel are being afforded extra training with the crews and come in on the weekends to train and learn even on their days off from the academy.
Ron Smothermon made a comment to thank and appreciate the Chief and staff on opening up station 56 so quickly after the fire levy passed. New extractor washer/dryer was installed down at Burton station. An alerting system will be installed soon. Thank you to Ron from Chairperson Brown for his help with getting the levy passed.

Finance Director's Report

- On March 31, 2024, the District had a total cash on hand of $6,084,896.58.
    - Note on Volunteer Emergency Fund : current staff has not been able to come up with a lot of history on why this fund was established. Staff will look at some ways that maybe we can use this in a positive way for our volunteer crew to get some equipment and maybe close this fund since there isn't a lot of history on it.
- Staff had hoped to have a draft revised budget to present but will wait until Union contracts are fully ratified.
- Total tax collections as of March 31, 2024:
    - Current accounts: -$478,859.64 with an outstanding balance of $6,185,211.06.
    - Delinquent Accounts: $53,514.92 with an outstanding balance of $143,412.12.
- Ambulance billing had an ending balance of $384,993.33 for the month of February. So far we have billed out 89 transports.
- March Treasurer's Report was reviewed by Commissioner Brown and Chief Vinci. All reports were verified and balanced. The quarterly reports and electronic transactions have been added to the reports.
- April Treasurer's report will be reviewed by Commissioner Pam King in May.
- Final settlement for DRS has been completed from the 1990s and 2000s.
- Commissioners Whitney and Brown moved and seconded to approve and accept March 2024 Treasurer's Reports. Motion carried unanimously.

HR Report

There were no work anniversaries celebrated since the March 26th meeting.

Union Reports

No union staff reports.

New Business

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- Policy Review: 1016 Donations: no changes to the policy but it was selected because VIFR is accepting a donation from Vashon Be Prepared.
- Commissioner Resignation: Commissioner Staczek has served almost 12 years as a Commissioner on the Board. All current commissioners recognized Camille Staczek's dedication to the district, thanked her for her work on the Board and noted that she will be missed.
    - Commissioner Brown accepted Commissioner Staczek's resignation.
    - Commissioner McCullough suggested we make the vacancy known in the Beachcomber and on Voice of Vashon to reach a wider audience and pool of applicants.
- Resolution 24-424 Surplus Washing Machine- this extractor is over 20 years old and has been replaced by a new one. Commissioner McCullough made a motion to surplus the washing machine and Commissioner Whitney seconded. Motion carried unanimously.
- Resolution 24-425, Accepting a Donation of a 2017 Horse Trailer: Commissioner McCullough and Whitney motioned and seconded to accept the donation of the horse trailer. Motion carried unanimously.
- VoV Agreement: Commissioner McCullough noted that there were some typos which will be fixed before the final agreement is signed. The changes are typos and do not affect the contents of the agreement. Commissioner King and Whitney moved and seconded to approve the VoV Agreement.

Old Business

None.

Public Comment

Ron Smothermon thanked the Commissioners, Chief Vinci and staff for moving VIFR into the 21st century.

Alice Larson wanted to clarify her public comment from the March meeting. Larson clarified that it is fine to say that the current WSRB grade from a 5 to a 4 is good but to add that this will only possibly benefit the small number of households living within 2.5 miles of one of our two fire stations. Larson also expressed her opinions on the statement read by Commissioner King concerning behavior by Commissioner McCullough at the January 2024 meeting. She noted she felt it was expressed in the wrong setting. Larson was thanked for sharing her concerns by Commissioner Brown and Commissioner Brown reassured her that the statement was not made out of order.

Commissioner McCullough requests that her unexcused absence be made an excused absence. The Board agreed to excuse the absence. Commissioner McCullough thanked Alice for her support. She stated it was appalling what happened in January. Commissioner McCullough thanked Lilie for her work with the senior center and MIH.

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For the good of the order

With nothing further to come before the Board, at 8:18pm, a motion was made and seconded to adjourn the Regular Board Meeting of April 24, 2024.

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Brigitte Schrau-Brown
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Commissioner Brown

DocuSigned by:
Jim Whitney
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Commissioner Whitney

DocuSigned by:
Pam King
75963F660478447...
Commissioner King

DocuSigned by:
Lilie Corroon
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District Secretary

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Candy McCullough
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Commissioner McCullough