Docusign Envelope ID: A95DBB08-65BF-4905-8A3D-29D3C7552F68

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
May 29, 2024

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Regular Board Meeting on May 29, 2024, at the Penny Farcy Training Center at 10019 SW Bank Rd, Vashon, WA 98070. Chairperson Brown opened the meeting at 6:30pm with Commissioners King, Whitney, and McCullough present. Others attending the meeting were Fire Chief Matt Vinci, Division Chief Ben Davidson, and District Secretary Lilie Corroon.

Agenda

After leading the Pledge of Allegiance, Commissioners Brown and McCullough moved and seconded to amend the agenda with the addition of the appointment of the new commissioner under new business and to approve the agenda as amended. Motion carried unanimously.

Executive Session

At 6:35pm, a motion was made and seconded to recess into Executive Session for (10) minutes pursuant to RCW 42.30.140(1) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Commissioner McCullough and King moved and seconded to allow Chief Vinci to execute the local union agreement.

Approval of Meeting Minutes

Commissioners King and Brown moved and seconded to approve the meeting minutes of April 24, 2024, as presented. Motion carried.

Expenditure Approvals:

Commissioners McCullough and King moved and seconded to approve Administrative Memorandum 24.05.01. Motion carried unanimously.

Docusign Envelope ID: A95DBB08-65BF-4905-8A3D-29D3C7552F68

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

Commissioners McCullough and Brown moved and seconded to approve Administrative Memorandum 24.05.02. Motion carried unanimously.

Fire Chief's Report

Chief Vinci reported on the following:

VIFR Monthly Response

- Total YTD: 727 responses (622 in 2023)
  - Station responses: YTD 562 out of Station 55 and 297 out of Station 56.
- EMS transports YTD: 225, Medic 9 Calls 159, 28 Transports

Two Significant Events:

- May 16th 240th St, detached garage went into flames and suffered significant loss of property, but St. 56 arrived on scene and was able to save property and put out the fire. One person suffered smoke inhalation and Medic 9 treated them.
- May 28th, Westside Highway, A trailer burned down and was put out by VIFR staff and Medic 9 treated a civilian with burns from the fire.

Personnel

- Career Firefighter/EMT Recruits
- One volunteer firefighter recruit in Everett. Graduates in mid-June. Reminder that we tried to get volunteers in North Bend Academy, but North Bend Academy cancelled.
- Recent Volunteer Member Departures
- Fall Support Academy- 4-6 people will go through background checks, physical, and onboarding to attend the academy. It is a 6-week academy. Onboarding will begin in June.

St 55 Renovation Project Timeline

- Currently Station 55 project is out to bid and will be open for bids until June 4.
- Admin office will be operating out of the Penny Farcy building for 10 months.
- Last week of June will be the move out of the uniform staff from the second floor of Station 55.
- Station 55 will be fully operational and functional but moved to a temporary area during construction.

Docusign Envelope ID: A95DBB08-65BF-4905-8A3D-29D3C7552F68

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

- All permits are in place for construction with the County.
- King County Medic one has committed to paying $250,000 towards the renovation costs.
- Vashon/Maury Audubon MOU and VIFR has supported the nest relocation.

Fleet

- Quint 355 Repairs- now it is back on the island and in service after significant work off island.
- New Aid-Cars Arrived- two-week timeline to get them in service. This includes training and mounting equipment.
- New Engine Completed on June 18- a group will fly to Florida to do the final inspection (8-10 hours) on June 16,17,18. The engine will then go to Tacoma, and we are looking at late July for it to arrive on Vashon.

MIH Report

- Opportunities for expanding scope/access
  - North Mason Fire District
- Hours/Number of Days
- Weekends
- Partners: DOVE, VYFS, Youth and Family Service, Vashon Senior Center
- Total unique patients YTD: 62, 90 total referrals, 45.2% female, 51.6% male

Training

- Rope Rescue Technicians x 3 in June
- SKCFTC Instructors – Wildland Urban Interface training. First time this type of training has been done on Vashon.
- Lifepak-15- Developing proficiency check-offs coming soon and then they will become frontline tools for those instances.
- New Aid Units – Operations and EVIP

CRR

- PSE Wildfire Mitigation and Risk Program
- Wildfire Risk Assessments- 9 people signed up
- VHS – Graduating senior safe driving message, VIFR met with the juniors and seniors about the realities and challenges they can face while driving at this age.
- Community CPR 5/28

Docusign Envelope ID: A95DBB08-65BF-4905-8A3D-29D3C7552F68

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

Finance Director's Report

- Total cash on hand: $8,157,237.81
- Total Tax collections as of April 30: current accounts: $2,853,747.67, delinquent accounts = $79,622.95
- March and April Reports to be reviewed by Commissioner King and Chief Vinci on June 14.
- GEMT: FY2023 report is under Federal Audit as expected. So far, no issues found. The final report and cost per transport should be available by the end of June.

HR Report

- Captain Brodie Smith celebrated 23 Years
- Volunteer Jennifer Gogarten celebrated 2 years of service

Union Reports

No union staff reports.
Commissioner McCullough stated it would be really great to see staff and union members attend the Board of Commissioners meetings and they are always encouraged and invited to share updates.

New Business

- Appointing new temporary Commissioner to the Board:

Commissioner McCullough remarked that her motion the previous night was improper because she stated that the commissioners would announce who they nominated for the empty chair seat. McCullough clarified she meant to say that the commissioners would vote on the nomination for the open seat.
Commissioner McCullough nominated Amy Drayer to fill the commissioner seat. Commissioner Whitney seconded. Commissioner Brown called for a vote to appoint Amy Drayer, motion carried unanimously.

- Board Action Form: Resolution 24-426, ACH/EFT Policy: Whitney and Brown moved and seconded. McCullough asked when the audit will be conducted. Chief Vinci said there isn't an exact timeline, but it could happen in June. McCullough said she was opposed to passing this motion through because she wants to stick to the policy on policies and wait the allotted two weeks. Chief Vinci clarified we don't know what time it will be. Whitney moved to withdraw the motion and have it considered on the agenda for the next meeting.
- Resolution 24-427 Surplus Two (2) ambulances

Docusign Envelope ID: A95DBB08-65BF-4905-8A3D-29D3C7552F68

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

McCullough and King moved and seconded to surplus two ambulances. Motion passed unanimously. Brown thanked Director Bosch for the financial reports and for the outstanding job she does on presenting financial documents and reports to the board. Motion to accept the report made by Brown and seconded by McCullough. Motion carried unanimously.

Old Business

None.

Public Comment

Alice Larson commented on the status of the MIH program and offered that it would be a good idea to connect with SeaMar. Staff assured the public that is something we are working on.

For the good of the order

Commissioner Brown thanked all the applicants for interviewing and showing their interest. Commissioner Brown also addressed the crews and administrative staff and thanked them for the incredible work.

With nothing further to come before the Board, at 7:54pm, a motion was made and seconded to adjourn the Regular Board Meeting of April 24, 2024.

DocuSigned by:
Brigitte Schrag-Brown
2631642F580F458...
Commissioner Brown

DocuSigned by:
Jim Whitney
4942B5BC720C4CB...
Commissioner Whitney

DocuSigned by:
Pam King
7F963F660478447...
Commissioner King

DocuSigned by:
Lilie Corroon
74BAB4354B7741F...
District Secretary

Not Present
to vote
Commissioner McCullough

DS