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VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
June 26, 2024

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Regular Board Meeting on June 26, 2024, at the Penny Farcy Training Center at 10019 SW Bank Rd, Vashon, WA 98070. Chairperson Briggitte Schran-Brown opened the meeting at 6:30pm with Commissioners Pam King, James Whitney and Amy Dray present. Others attending the meeting were Fire Chief Matt Vinci, Finance/HR Director Christina Bosch, Division Chief Ben Davidson, and District Secretary/ Program Director Lilie Corroon.

Agenda
There was a minor adjustment to the agenda to add an item under new business to formally read the oath for the new Commissioner Amy Drayer. Commissioners Whitney and Brown moved and seconded to approve the amended agenda. Motion carried unanimously.

Approval of Meeting Minutes
Commissioners Drayer and King moved and seconded to approve the meeting minutes of May 28, 2024, May 29, 2024, and June 13, 2024, as presented. Motion carried unanimously.

Expenditure Approvals:
Commissioners Brown and King moved and seconded to approve Administrative Memorandum 24.06.01. Motion carried unanimously.

Commissioners Staczek and King moved and seconded to approve Administrative Memorandum 24.06.02. Motion carried unanimously.

Fire Chief's Report
Fire Chief Vinci reported on the following:
Personnel:

- Volunteer Firefighter Academy Graduation
- Career Firefighter/EMTs Graduation July 1
- Conditional Offers to Recruit Positions

Facilities:

- Station 55 Renovation Project Update
    - Office Move, Uniformed Staff Housing, Start Date
    - July 3 move out fully, July 8 renovation begins

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Fleet:

- On the road and to Tacoma from Florida at the end of the week. Then it will stay in Tacoma for about a month before coming on the island.
- Commissioner Whitney made a shoutout to staff for getting such a nice truck with the modifications at this time.

VIFR Monthly Responses: Total YTD 860, 2023: 747

Station Responses: YTD 566 (Station 55), 286 (Station 56), June Station 55= 74, June Station 56= 47.

EMS Transports: 42 for month of June, 271 YTD, 2023 194, Medic 9 YTD Calls 159, Transports: 28

MIH Report:
Chief Vinci and Lilie Corroon discussed the status of the Vashon MIH program and where they hope to expand the program in the future. They announced to the Commissioners that they will have a formal proposal on expanding the MIH program for the Board at the July 31 meeting. The proposal will consist of an expansion using a mid-level provider, the ability to process labs, prescriptions, and hiring a social worker and another registered nurse for the program. Discussion ensued and the commissioners look forward to the proposal at the July meeting.
Lilie Corroon presented the month of June's recap of MIH work:

- Total unique patients served= 74
- YTD Unique Referrals Received= 110
- 187 total encounters
- Referred multiple times (high 911 utilizers or hospital readmissions) = 25.7% of MIH patients
- Single referrals= 74.3%

Training:

- Additional rescue swimmer trained with two more scheduled for mid-July
- Four rope rescue techs completed their training
- All members have completed driver training on new aid units

Community Risk Reduction

- Marine 355 Docked at QYC
- Hydro Races & July 4th Staffing
- CPR Training at Vashon High School trained 59 students over two days.
- VIFR Supporting Camp Good Times (6/27)
- Field Dat at Chatauqua Elementary
- County going to a burn ban on July 1.

Finance Report

- Total Cash on hand is $8,286,513.80.
- Total tax collections as of May 31, 2024: Current accounts $3,498,398.66, Delinquent Accounts $106,376.24.

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- Ambulance billing finally pushed through and will be caught up soon. As of April 30th, GEMT collections are a little over $121,000.
- Monthly Treasurer's Reports were completed for March and April reviewed by Commissioner King and Chief Vinci on June 14, 2024
- Commissioner Drayer will review the next treasurer's report.
- Federal Reports: FY2022 Federal Audit is complete with no findings.
- FY2023 Average cost per transport is $10,323. The amount will be added to eligible Medicaid accounts beginning July 1, 2024.
- Work anniversary- Division Chief Ben Davidson is celebrating 14 years of service for VIFR.
- Commissioners Whitney and Drayer moved and seconded to approve and accept both April 2024 and May 2024 Treasurer's Reports. Motion carried unanimously.

New Business

- Motion to adopt Resolution 24-427
    - Commissioners Brown and Whitney motioned and seconded to adopt and declare a 2017 horse trailer as surplus to the district's needs. Motion carried unanimously.
- Commissioner Drayer was sworn in as commissioner and recited the oath of office.

Commissioner Brown noted that Commissioner McCullough's absence is unexcused for the June 26, 2024 meeting.

Commissioner Brown thanked the board and staff for their continued service and dedication to the district.

With nothing further to come before the Board, at 8:18pm, a motion was made and seconded to adjourn the Regular Board Meeting of June 26, 2024.

DocuSigned by: Brigitte Schran-Brown 10/9/2024
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Chairperson Brigite Schran-Brown

Signed by: Pam King 10/9/2024
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Commissioner Pam King

Absent DS
Commissioner Candy McCullough

Signed by: Jim Whitney 10/9/2024
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Commissioner James Whitney

Signed by: Amy Drayer 10/9/2024
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Commissioner Amy Drayer

Attest:
DocuSigned by: Lilie Corroon 10/9/2024
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District Secretary Lilie Corroon