Docusign Envelope ID: DC01C502-CD31-4901-8A6E-131C04395550

VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
October 30, 2024

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) met for a Regular Board Meeting on October 30, 2024, at the Penny Farcy Training Center at 10019 SW Bank Rd, Vashon, WA 98070. Chairperson Brigitte Schran-Brown opened the meeting at 6:30pm with Commissioners Candy McCullough, Amy Drayer, and James Whitney present. Others attending the meeting were Fire Chief Matt Vinci, Finance/HR Director Christina Bosch, Division Chief Ben Davidson and Program Manager/District Secretary Lilie Corroon. Commissioner King was not present but received an excused absence.

Agenda
Commissioners Whitney and McCullough moved and seconded to approve the agenda. Motion carried unanimously.

Executive Session
The meeting recessed for fifteen minutes at 6:53 for an executive session pursuant to RCW 42.30.140(1) To discuss collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
The public meeting rejoined at 6:55pm with no motions or decisions to be made. Candy McCullough and Whitney made a motion to authorize Chief Vinci to move forward in making an offer to upgrade the contract for maintenance and facilities personnel. Motion carried unanimously.

Approval of Meeting Minutes
Commissioners Brown and Whitney moved and seconded to table the approval of the meeting minutes of September 25, 2024 special meeting minutes. Motion carried unanimously. Commissioners Brown and Whitney moved and seconded to approve the October 9, 2024 special meeting minutes. Motion carried unanimously.

Expenditure Approvals:
Commissioners Brown and McCullough moved and seconded to approve Administrative Memorandum 24.10.01. Motion carried unanimously.

Commissioners Brown and McCullough moved and seconded to approve Administrative Memorandum 24.10.02. Motion carried unanimously.

Docusign Envelope ID: DC01C502-CD31-4901-8A6E-131C04395550

Fire Chief's Report
Fire Chief Vinci reported on the following:
Personnel

- SAFER Grant Positions: Entry level FF interviews
    - Over 150 applicants, 50 invited to interview with the two panels. Final Chief interviews will be held this Friday.
- MIH Nurse and LICSW: Interviews Completed
    - Will have three nurses instead of the original idea of two.
- Future Women in Fire & EMS Program

King County 2025 EMS Levy Reauthorization

- BLS Core Services & MIH Funding
- 0.25/$1000- $250M per/yr- 6 years/ $1.5B
- $5M increase in 1st year – 60% BLS/40%MIH
- November 2025 Ballot

Community Engagement

- Very successful Open House
- Fire Prevention Week

Fleet

- New engine training and in-service
- Support unit replacement project- goal of January 1 to have that in service
- Brush truck specifications & 2025 order
- Mechanical Issues with Engine 356

Renovation Project Updates

- Weekly meetings
- Floor deck completed on 2nd floor
- Third pay-application processed
- Change orders total: $13,600
- PSE Grants: EV Charging Stations & LED Lighting (the building will be 100% LED lighting when completed with this grant).
- Substantial completion: May 5, Final completion= June 5th.

Responses

- Total YTD: 1603 responses, EMS: 76%, Fire: 25%
- October 23- Station 56, 1 year anniversary, 670 responses in-district
- EMS transports: YTD: 512, Medic 9 October: Calls = 23, transports = 3

MIH

Docusign Envelope ID: DC01C502-CD31-4901-8A6E-131C04395550

- Numbers are steadily increasing and MIH has been staffing two field days a week (Wednesday and Thursday).
- Lilie Corroon introduced the callback program for nontransport 911 patients. It has helped spread the word about the MIH program and has been nice follow up for patients
- The MIH team volunteered at the blood drive for a day and supported NW Bloodworks. A second blood drive is currently being scheduled for May 2025.
- Next month, Lilie Corroon will present about MIH at the Vashon Senior Center.

Training & Support Services

- Two firefighters in pump academy 10/28-11/7 (80hours)
- Annual Officer Training 11/5-11/7
- New Engine – Pierce Specialist 10/23
- Successful Multi-Company Operations Training 10/15
- 02X Human Performance 11/15-11/16
- Third period of the FACT Trial in partnership with KC EMS and UW Medicine to improve cardiac arrest outcomes

Community Risk Reduction

- Fire prevention week k-3
- Kidde lock box review/update

Finance Report

- As of September 30, 2024, the District's Cash Balance was a total of $6481702.90
- Revenue percentage received: 61.5%, percentage remaining: 38.50%
- Expenditure percentage used: 47.30%
- Total tax collections as of September 30, 2024 = $3,715,627.09 and delinquent accounts are $128,456.
- YTD ambulance billing, billed out 447 transports.
- August and September 2024 reports reviewed by Chief Vinci and Commissioner Brown.
- Commissioner Drayer will review October 2024.
- GEMT: Collections to August 31: $432,133.42. Settlement for FY2023 of $735,522.86 received on October 30, 2024.
- FY2024 cost report data sent to consulting group and currently under audit. The due date of November 30 will still be met.
- Commissioner Brown and Drayer moved and seconded to approve the August treasurer's report. Motion carried unanimously.
- Commissioners McCullough and Brown moved and seconded to approve the September treasurer's report. Motion carried unanimously.
- Work anniversaries: Captain Randy Tonkin celebrated 22 years; Volunteer Mike Lawson celebrated 9 years of service.

Docusign Envelope ID: DC01C502-CD31-4901-8A6E-131C04395550

Union Staff Reports

- Monthly meetings are held, no news to report.

New Business

- Commissioners McCullough and Whitney moved and seconded to approve Resolution 432- 2024 budget amendment.

Old Business

- Staff updated the board on the draft budget.

Good of the Order

- Commissioner Brown said she is so happy to work with the Explorers and they are doing a great job.
- Commissioner Drayer noted she would like to go over her conference at the next meeting.
- Commissioner McCullough said people around the island are very happy about the Open House event. She thanked Lilie Corroon and staff for the work on the new callback program and the MIH team for volunteering at the blood drive.

Commissioner Brown and Whitney moved and seconded to adjourn the meeting at 8:26pm.

DocuSigned by:
Brigitte Schnan-Brown
2031642F580F458...
Commissioner Brown

Signed by:
Jim Whitney
4942B5BC720C4CB...
Commissioner Whitney

DocuSigned by:
Candy McCullough
3C6B21F0BBE94DB...
Commissioner McCullough

Signed by:
Pam King
7F963F660478447...
Commissioner King

Signed by:
Amy Drayer
4A8B774A1B5C428...
Commissioner Drayer

DocuSigned by:
Lilie Corroon
74BAB4354B7741F...
District Secretary