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VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING MINUTES
February 26, 2025

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) gathered on Wednesday February 26, 2025, at 10019 SW Bank Rd, Vashon, WA 98070 (Training Center). Commissioner Brown opened the meeting and led the pledge of allegiance at 6:30pm. Commissioners Brown, Drayer, McCullough, and Whitney were in attendance at the meeting. Commissioner King was out with an excused absence.

Agenda

Commissioners Whitney and Drayer moved and seconded to approve the agenda as amended. Motion carried unanimously.

Executive Session

Under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, commissioners recessed for ten (10) minutes at 6:42pm. At 6:52pm, the open public meeting resumed. Commissioners McCullough and Brown moved and seconded to authorize a stipend of $1000 per month to Lilie Corroon for managing the social media for the department, beginning January 1, 2025. Motion carried unanimously.

Approval of Meeting Minutes

Commissioners Drayer and Brown moved and seconded to approve the meeting minutes of January 29, 2025 as amended. Motion carried unanimously.

Expenditure Approval

Commissioners McCullough and Drayer moved and seconded to approve Administrative Memorandum 02-2025 which included the following:

Expense Fund

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Payment Date	Amount		
Vouchers	**Voucher From**	**Voucher to**	
01.29.2025	250107001	250107008	$ 133,544.09
01.31.2025	250109001	250109005	$ 70,095.95
02.05.2025	250201001	250101018	$ 15,559.16
02.19.2025	250205001	250205004	$ 43,725.00
02.12.2025	250202001	250202031	$ 652,716.86

	Electronic Payments	
01.31.2025		$ 72,515.68
02.15.2025		$ 76,198.00
02.26.2025		$ 145.24

	Payroll ACH	
01.31.2025		$ 98,149.36
02.15.2025		$ 700,946.29
02.26.2025		$ 876.38
Total		**$1,864,472.01**

Motion carried unanimously.

Fire Chief's Report

Personnel

- FF Mills and FF Han are officially off probation.
- Recruits are doing well at academy.

IT Assessment

- New IT services in effect have been very busy.

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- Started implementing assessment improvements and have been great to work with.
- Extensive report reviewed.

Station 55 Update:

- Weekly meetings continue
- Sheet rock next week!
- Outdoor Signage (55)
- Interior walls sealed
- Updating data cable- CAT6A

Training

- Captain Steele has been a huge help with volunteer training. He has created a training program for the volunteers to help them meet their requirements with the consortium.
- Support academy: challenge getting through the intake process. Looking to start in mid April.
- Pump academy, FF Mills has completed. FF Han and Clark will attend the next class in May.
- Spots have been requested from SKCFTC for red card, rescue swimmer, rope rescue, vehicle extrication, and sawer class.

CRR

- January- 40 and February 20 so far for smoke detectors.
- Address Signs, January 13 and February 5.
- AED and Narcan rapid response plan (MRX & Yates Foundation)
- CPR refresher & Narcan & Test Strip training
- Vashon Be Prepared- CPR in March
- Hospital District- MIH & Dispatch Health
- Wildfire risk reduction & firewise communities

Program Director's Report

MIH

- Total Unique Open Patient services = 73
- Total new patients = 42
- Total services= 80
- MIH updates: Mid Level provider discussions
- Dr. Buck – Medical Director meeting
- 2025 Hours: M,W,F 8am-4:30pm.
- 2025 Hours: Monday, Wednesday, Friday 8am-4:30pm
    - Online scheduling
    - Internal/external referrals

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    - Walk-ins
    - Phone calls
    - Add-ons to calls
- Programming updates
    - Heart Health month, CPR , future women in EMS and Fire event, VIFR CPR classes (35+ attended last one).
    - High School CPR coordinators meeting
- Social Worker Onboarding, Started February 18, scheduled through April.

Finance Director's Report

- On January 31, 2025, the District's Cash Balance totaled $7,092,928.16.
- As of January 31, 2025, the revenue received was $3,044,608.36, and budgeted was $13,061,447.
- As of January 31,2025, the expenditure position was budgeted for $13,061,447.00. The amount spent was $743,760.98.
- Ambulance billing financials ending balance as of January 2025 is $183,491.23.
- GEMT, collected almost $90,000. Budgeted to receive $760,000.
- Commissioners McCullough and Drayer moved to accept the December 2024 Treasurer's Report and cash flow. Motion carried unanimously.

Union and Committee Report

No reports.

New Business

No new business.

Old Business

No old business to report on.

Good of the order

Commissioner Brown commented on the Vashon Explorer's Program and how well they are doing in training.

Commissioner McCullough noted she has been doing webinars and asked Lexipol if others in the department could watch webinars that happened in the past. She recommends VIFR staff and commissioners utilize that resource.

Chief Davidson congratulated Lilie Corroon on taking over the social media accounts for the department. Commissioner Brown thanked IT for all the work they are doing. Commissioner Brown also thanked Christina Bosch for all of her work with the auditing process.

Lilie Corroon thanked the commissioners for their continued support of the MIH program and noted how the program is progressing is really positive and exciting to work on.

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Commissioner Brown moved to adjourn the meeting of February 26, 2025, at 8:02pm.

DocuSigned by:
Brigitte Schnan-Brown
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Commissioner Brown

excused absence
DS
Commissioner Whitney

DocuSigned by:
Candy McCullough
3C6B21F0BBE94DB...
Commissioner McCullough

excused absence
DS
Commissioner King

Signed by:
Amy Drayer
4A8B774A1B5C428...
Commissioner Drayer

DocuSigned by:
Lilie Corroon
74BAB4364B7741F...
District Secretary