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VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING MINUTES
April 7, 2025

The Board of Fire Commissioners convened a special meeting on Monday, April 7, 2025, at 6:30 p.m. at the Vashon Island Fire & Rescue Training Center, located at 10019 SW Bank Rd, Vashon, WA 98070. The meeting was called to order by Commissioner Brown, who led the Pledge of Allegiance.

Attendance
Present were Commissioners Brown, Drayer, McCullough, King, and Whitney. Also in attendance were Program Director Lilie Corroon and Finance Director Christina Bosch.

Purpose of Meeting
Commissioner Brown stated that the purpose of the special meeting was to review and discuss proposals received in response to the district's request for proposals (RFP) for executive recruitment services to assist in the hiring of a new Fire Chief. The Board noted that action may be taken during this meeting.

Proposal Review
The deadline for RFP submissions was March 24, 2025. Eight proposals were received and met the minimum qualifications as outlined in the RFP. The proposals were submitted by the following firms:

- GMP Consultants
- MGT
- Prothman
- Raftelis
- Ralph Anderson & Associates
- Strategic Government Resources (SGR)
- Sumter
- Zero 1

Commissioner Brown disclosed a prior acquaintance with Greg Prothman through ski patrol activities, clarifying that their relationship is strictly professional. This disclosure was made in reference to the GMP Consultants proposal.

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The Board reviewed and discussed the strengths and weaknesses of each submission using the evaluation criteria previously established. Following this discussion, the Board selected three firms—GMP Consultants, Prothman, and SGR—for further consideration.

Action Taken

Commissioner McCullough moved to accept the proposal from Prothman and authorized Finance Director Christina Bosch to proceed with contract execution and next steps. The motion was seconded by Commissioner Whitney and passed unanimously.

Adjournment

The meeting was adjourned at 7:39 p.m.

DocuSigned by:
Brigitte Schran-Brown
2631642F580F458...
Commissioner Brown

excused absence
DS
Commissioner Whitney

DocuSigned by:
Candy McCullough
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Commissioner McCullough

excused absence
DS
Commissioner King

Signed by:
Amy Drayer
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Commissioner Drayer

DocuSigned by:
Lilie Corroon
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District Secretary