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VASHON FIRE
Vashon Island Fire and Rescue
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206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING MINUTES
April 30, 2025

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) gathered on Wednesday April 30, 2025, in person and virtually to hold the regular board meeting. Commissioners Brown, Drayer, and McCullough were in attendance as well as Interim Chief Davidson, Finance Director Christina Bosch and Program Director Lilie Corroon. Commissioner King and Whitney had excused absences.

The board was asked to move the executive session to the regular open public meeting noting that the executive session was unnecessary. The amended agenda was approved by Commissioners McCullough and Drayer. Motion passed unanimously. Commissioner Brown read multiple letters of gratitude from community members who received help from VIFR over the past months. Commissioner Brown mentioned receiving numerous phone calls of gratitude from the community, particularly for the storm support provided by VIFR.

Interim Fire Chief Davidson introduced Chief Carson and Deputy Chief Golden from Puget Sound Fire Authority, who were present to discuss the progress made as they are under contract to assist the Interim Chief with duties while the official chief search is underway. Chief Carson shared his extensive background in the fire service, including his experience and roles in various fire departments. Chief Carson emphasized his belief in innovative approaches and the importance of a healthy and successful fire district for the community. Deputy Chief Golden shared his background in the fire service, including his roles in community risk reduction and emergency management.

Deputy Chief Golden expressed his appreciation for the opportunity to work with Vashon Island Fire and Rescue, highlighting the collaborative efforts and the unique challenges of the island community. Chief Carson and Deputy Chief Golden discussed the progress made in the fire district, highlighting the growth in staffing, apparatus turnover, and the positive impact of Interim Chief Davidson's leadership. Christina Bosch and Chief Carson discussed the division of labor and administrative support, with Bosch expressing satisfaction with the support provided by Deputy Chief Golden, highlighting his contributions to updating policies and working with the labor management group. They discussed the potential for recruiting a dynamic deputy to assist Interim Chief Davidson, highlighting the importance of finding the right candidate to support the district's future.

Commissioner McCullough expressed concerns about Interim Chief Davidson's readiness for the role, emphasizing the need for experience.

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Interim Chief Davidson and Program Director Lilie Corroon discussed ongoing community risk reduction efforts, including AED and Narcan rapid response plans and CPR training. Interim Chief Davidson provided an update on the renovation of the fire station, highlighting the progress made and the expected completion date. Davidson highlighted the importance of weekly meetings with architects, contractors, and key personnel to address any issues and ensure the project stays on schedule.

Interim Chief Davidson outlined upcoming training programs for firefighters, including wildland training, swim rescue and boat operator training, and rope rescue training.

Lilie Corroon provided an update on the Mobile Integrated Health (MIH) program, including patient encounters, social worker support, and collaborations with local healthcare providers.

Christina Bosch presented the financial report, including cash balances, revenue and expenditure positions, tax collections, and ambulance billing. Bosch explained the current issue with GEMT billing codes being paid at 100%, resulting in a temporary halt in payments until the issue is resolved. Bosch provided an update on the chief recruitment process, including stakeholder meetings, the draft announcement, and the expected timeline for applications and interviews.

Commissioners McCullough and Brown motioned to approve the February 26, 2025 meeting minutes. Motion carried.

Commissioners McCullough and Drayer motioned to approve the March 26, 2025 meeting minutes. Motion carried.

Commissioner McCullough and Drayer motioned to approve the April 7, 2025 meeting minutes. Motion carried.

Commissioners McCullough and Drayer motioned to approve Administrative Memorandum 3.2025. Motion carried.

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Expense Fund				
Payment Date Vouchers	**Voucher From**	**Voucher to**		**Amount**
02.26.2025	250206001	250206010	$	28,844.43
02.28.2025	250208001	250208005	$	62,266.74
03.05.2025	250301001	250301013	$	36,410.54
03.12.2025	250302001	250302030	$	607,178.72
03.19.2025	250304001	250304014	$	16,261.78
Electronic Payments				
02.28.2025			$	77,391.25
03.15.2025			$	72,530.87
03.27.2025			$	156.08
Payroll ACH				
02.28.2025			$	100,961.18
03.15.2025			$	98,142.39
03.27.2025			$	941.96
Total				**$1,101,085.94**

Commissioner McCullough and Drayer motioned to approve Administrative Memorandum 4.2024. Motion carried.

Expense Fund				
Payment Date Vouchers	**Voucher From**	**Voucher to**		**Amount**
03.26.2025	250306001	250306021	$	174,304.52
03.31.2025	250308001	250308005	$	63,824.64
04.02.2025	250401001	250401010	$	19,785.17
04.09.2025	250403001	250403018	$	634,947.67
04.16.2025	250404001	250404020	$	27,433.82
04.23.2025	250407001	250407016	$	38,417.68
Electronic Payments				
03.31.2025			$	157,947.18
04.07.2025			$	514.50
04.15.2025			$	75,101.47
Payroll ACH				
03.31.2025			$	99,182.47
04.15.2025			$	99,386.32
Total				**$1,390,845.44**

Commissioner Brown volunteered to do the next financial review. Commissioner Brown volunteers to do the 2024 annual report review.

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Commissioners McCullough and Drayer motioned to approve the January 2025 Treasurer's Report with Cash Flow Statement. Motion carried.

Commissioners McCullough and Drayer motioned to approve the February 2025 Treasurer's Report with Cash Flow Statement. Motion carried.

Commissioners McCullough and Drayer motioned to approve the March 2025 Treasurer's Report with Cash Flow Statement. Motion carried.

Commissioners McCullough and Drayer motioned to approve the Board Action Form: Training Center HVAC System.

Meeting adjourned at 9:27 pm.

DocuSigned by:
Brigitte Schnan-Brown
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Commissioner Brown

DS
absent from date of minutes
Commissioner Whitney

DocuSigned by:
Candy McCullough
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Commissioner McCullough

DS
absent from date of minutes
Commissioner King

Signed by:
Amy Drayer
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Commissioner Drayer

DocuSigned by:
Lilie Corroon
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District Secretary