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VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING MINUTES
July 30, 2025

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) gathered on Wednesday July 30, 2025, at 6:30pm, in person and virtually to hold the regular board meeting. Commissioners Drayer, King and McCullough were in attendance as well as Interim Chief Davidson, HR/ Finance Director Christina Bosch and Program Director Lilie Corroon. Commissioner McCullough opened the meeting with the pledge of allegiance.

Agenda

Commissioners Drayer and McCullough moved to remove the executive session on the original agenda and to approve the 7.30.25 meeting agenda as amended. Motion carried unanimously.

Approval of Meeting Minutes

Commissioners McCullough and King moved to approve June 25, 2025, regular meeting minutes. Motion carried.

Commissioners McCullough and Drayer moved to approve June 8, 2025, special meeting minutes. Motion carried.

Expenditure Approval

Commissioners McCullough and Drayer moved to approve Administrative Memorandum 07.2025. Motion carried unanimously. Administrative Memorandum 07.2025 is as follows:

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Expense Fund			
Payment Date Vouchers	Voucher From	Voucher to	Amount
06.25.2025	250606001	250606017	$ 50,096.80
06.30.2025	250608001	250608001	$ 60,209.92
07.02.2025	250701001	250701008	$ 2,602.58
07.09.2025	250702001	250702018	$ 90,447.48
07.16.2025	250704001	250704025	$ 21,935.44
07.23.2025	250706001	250706018	$ 251,467.33
07.30.2025	NO AP		$ -
Electronic Payments			
06.26.2025			$ 112.14
06.30.2025			$ 174,486.36
07.15.2025			$ 74,623.70
07.29.2025			$ 57.14
Payroll ACH			
06.26.2025			$ 676.93
06.30.2025			$ 90,779.84
07.15.2025			$ 100,904.16
07.29.2025			$ 344.93
Total			**$918,744.75**

Interim Fire Chief's Report

Interim Fire Chief Davidson provided updates on the construction of Station 55, the move to the new admin building, and the progress of the duty crew's move upstairs. He also discussed the completion timeline of the construction project and the success of the Strawberry Festival events, hydro races, and 4th of July.

Interim Chief Davidson presented the breakdown for July, highlighting the number of calls, transport, and the year-to-date totals. The call volume YTD is 1090 and last year at this time was 1095.

Interim Chief Davidson announced the graduation the two recruit firefighters from the academy this month. He also mentioned the upcoming quarterly training for rescue swimming/boat ops, healthy in/ healthy out, and the promotional exam orientation for lieutenant and captain positions. There was also a major residential fire and there was a great response from both volunteers and career staff.

Interim Chief Davidson highlighted various community outreach activities, including the Heat Wave Plan with Vashon Be Prepared, a live exercise with the Medical Reserve Corps, emergency preparedness at the high school with CERT, cohesion with the healthcare district and more!

Program Director, Lilie Corroon, reported on updates with MIH and other community programs happening out of VIFR. The physician assistant starts September 8, Athena goes live on August 6, there were a total of 107 services provided in the month of July. She also

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reported on the Safe Sitter class that occurred on July 26th. Lilie mentioned she would be presenting on the program and the expansion of MIH at the library, requested and cohosted by the Vashon Rotary.

Finance and HR Director, Christina Bosch reported that the total cash on hand is $5,695,037.64. The revenue position as of June 30th is that VIFR collected 73.2%. She reported that VIFR has collected 53.33% of taxes as of June 30, 2025. June and July 2025 reports will be reviewed with Interim Chief Davidson and Commissioner McCullough in August. For GEMT, the 2025 budget is $760,000.00 and the district has collected $248,842.50 as of June 30, 2025.

New Business

- MOU- Wildland Mobilization
    - Board decided to hold for review.
- MOU- Promotional Process
    - Commissioners McCullough and King moved and seconded to approve the MOU-Promotional Process. Motion carried unanimously.
- MOU- Shift Trade Leave
    - Commissioners McCullough and King moved and seconded to approve the MOU- Shift Trade Leave. Motion carried unanimously.
- Standard Operating Guidelines 2025- Promotions
    - Commissioners McCullough and Drayer moved and seconded to approve the Standard Operating Guidelines 2025- Promotions. Motion carried unanimously.
- Standard Operating Guidelines 2025- Wildland Mobilization
    - Board decided to hold for review.

Old Business

No old business to report on.

Good of the Order

Commissioner McCullough and Interim Chief Davidson each thanked Christina and her husband, Prothman, the crew, staff, and all those involved in the interview process for their work in putting it together.

Meeting adjourned at 7:16pm.

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Excused absence

DS

Commissioner Brown

DocuSigned by:

Candy McCullough

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Commissioner McCullough

DocuSigned by:

Amy Drayer

C44508CF8BDF417...

Commissioner Drayer

excused absence

DS

Commissioner Whitney

Signed by:

Pam King

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Commissioner King

DocuSigned by:

Lilie Corroon

74BAB4354B7741F...

District Secretary