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VASHON FIRE
Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150 Vashon WA 98070
206.463.2405 www.vifr.org

BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
OCTOBER 6, 2025

The Board of Fire Commissioners met for a Special Board Meeting on October 6, 2025, at the Penny Farcy Training Center located at 10011 SW Bank Rd, Vashon, WA 98070. Chairperson Brigitte Schran-Brown opened the meeting at 6:30pm with Commissioners Candy McCullough and Jim Whitney present. Others attending the meeting were Fire Chief Bill McLaughlin, Deputy Chief Ben Davidson and Finance/HR Director Christina Bosch.

Chairperson Schran-Brown announced that the purpose of this Special Meeting was to conduct the following:

- Hiring of Lateral Firefighter(s) – Offering a Hiring Bonus
- Board Action Form: Purchase of a 2025 Nissan Ariya Engage
- Resolution 25-442 – 2025 Budget Revision
- 2026 Budget – Scheduling Special Meeting(s)

Hiring of Lateral Firefighter(s) – Offering a Hiring Bonus

Chief McLaughlin reported that Firefighter Kyle Meyers has left the District for Gig Harbor Fire & Rescue. He further stated that another firefighter is in the process for a local fire district and will most likely be leaving Vashon Island Fire & Rescue by the end of the year. The staff would like to move forward with a Lateral Firefighter hiring process and offer a hiring bonus of up to $20,000 to remain competitive with other fire agencies.

Commissioners Whitney and McCullough moved and seconded to authorize the Fire Chief to move forward with opening a Lateral Firefighter hiring process for up to two firefighters, further authorizing a hiring bonus of up to $20,000 each, to be paid out quarterly for 4 quarters. Motion carried unanimously.

Board Action Form: Purchase of a 2025 Nissan Ariya Engage

Chief McLaughlin stated that it has become clear that another MIH vehicle is needed to ensure that current staff are not using personal vehicles to drive to patient homes. Though the period for most State Contract vehicles has been depleted in Washington State, a 2025 Nissan Ariya Engage has been located in Tacoma and can be secured as soon as approval is obtained. Chief McLaughlin also reported that he will be working with a contractor to complete the necessary hook-up of the electric vehicle charging system located at Station 55.

Commissioners McCullough and Schran-Brown moved and seconded to approve the Board Action Form dated October 3, 2025, purchasing a 2025 Nissan Ariya Engage for no more than $40,000, under State Contract #28423, utilizing Fleet Reserve Funds. Motion carried unanimously.

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Resolution 25-442: 2025 Budget Revision

Finance/HR Director Bosch presented the Board with a draft 2025 revised budget, highlighting budget lines with changes, and allowing questions as needed. She further stated that once approved, the new budget amounts would be used as a base to help formulate the 2026 budget. Commissioners McCullough and Whitney moved and seconded to approve Resolution 25-442, amending the 2025 budget. Motion carried unanimously.

2026 Budget: Scheduling Meetings

Finance/HR Director Bosch stated that, if needed, she would submit to the Board date options for a special meeting to review the 2026 budget. If not needed, the first draft would be presented to the Board at the Regular Meeting of October 29, 2025. The Board agreed.

With nothing further to come before the Board, at 7:15pm motion was made and seconded to adjourn the Special Board Meeting of October 6, 2025. Motion carried unanimously.

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Brigitte Schran-Brown
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Chairperson Brigitte Schran-Brown

Signed by:
Pam King
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Commissioner Pam King

DocuSigned by:
Candy McCullough
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Commissioner Candy McCullough

Signed by:
Jim Whitney
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Commissioner Jim Whitney

Attest:

DocuSigned by:
Amy Drayer
C44508CF8BDF417...
Commissioner Amy Drayer

DocuSigned by:
Christina Bosch
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Finance/HR Director Christina Bosch (Recorder)