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VASHON FIRE
Vashon Island Fire and Rescue
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BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING MINUTES
March 25, 2026

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) gathered on March 25, 2026, at 6:30pm, in person and virtually to hold the regular board meeting. Commissioners Brown, Drayer, King, Whitney and McCullough were in attendance as well as Fire Chief McLaughlin, Deputy Chief Davidson, HR/Finance Director Christina Bosch and Program Manager Lilie Corroon.

Agenda

Commissioners McCullough and King moved and seconded to amend the agenda by moving the executive session to the top of the agenda to accommodate for an early departure of a commissioner. Motion carried.

Executive Session

- **RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.**

Under the above RCW, the board recessed into executive session at 6:35 pm for thirty (30) minutes. At 7:05pm, the board reconvened in open session. No actions or motions were made.

Approval of Meeting Minutes

Commissioners McCullough and Whitney moved and seconded to approve February 25, 2026, Board Meeting Minutes. Motion carried.

Expenditure Approval

Commissioners Whitney and Drayer moved and seconded to approve Administrative Memorandum 03.2026. Motion carried. Administrative Memorandum 03.2026 is as follows:

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Expense Fund				
Payment Date Vouchers	**Voucher From**	**Voucher to**		**Amount**
02.25.2026	260206001	260206013	$	77,125.76
02.28.2026	260208001	260208005	$	76,413.81
03.11.2026	260302001	260302018	$	24,881.33
03.18.2026	260305001	260305019	$	49,381.37
03.25.2026	260306001	260306007	$	4,047.08
Electronic Payments (Payroll Liabilities)				
02.28.2026			$	95,342.72
03.15.2026			$	96,557.70
03.27.2026			$	38.74
Payroll ACH (Payroll) (No Detail Reports)				
02.28.2026			$	122,960.73
03.15.2026			$	127,143.59
03.27.2026			$	233.63
Total				**$674,126.46**

Fire Chief's Report

Fire Chief McLaughlin provided updates on wildfire preparedness efforts, noting that the brush chassis delivery is scheduled for April 15th with plans to have it operational by June 1st. Due to potential delays and the fleet mechanic's upcoming extended absence, they plan to temporarily use an older truck bed and seek either contract help or external work if needed. Chief McLaughlin also mentioned that Engine 356 has completed testing and is awaiting inspection, with outfitting to be done on the mainland before final assembly. The discussion concluded with updates on recent drills, including a multi-casualty incident drill and discussions with law enforcement about school safety plans.

Deputy Fire Chief Report

Deputy Chief Davidson reported on recent winter storm response, noting that while crews handled downed trees and wires, the main lesson learned was improving communication with PSE for future incidents. He provided an update on emergency response statistics, showing a 11% increase in calls compared to last year despite MIH coverage expectations, with 462 total responses year-to-date. Chief Davidson detailed the successful MCI training that included career staff, sheriff's deputies, and consortium trainers, and covered wound management and included practical scenarios at The O Space. Chief Davidson read a

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letter he wrote for Lieutenant John's file. The letter commended Lt. John for his hard work and dedication.

Program Manager Report

Lilie Corroon covered February's top medical complaints, which included UTIs, URIs, and flu cases, with notable progress in catheter assistance and blood pressure education efforts for the community. Lilie gave a shoutout to RN Ashley Soares for her work on patient education. Lilie reported on patient volume, hiring updates (including a new social worker, Christina, starting in April), and recent training activities including a Safe Sitter class and Stop the Bleed training at Vashon High School.

Finance/HR Director Report

Christina Bosch showed the district's expense fund at $607,000 as of February 28th, with total cash on hand at $3.3 million, though revenue from Washington State Patrol's wildlife mobilization was still pending. February 2026 report was reviewed by Chief McLaughlin and Commissioner Schran-Brown, with no issues found. Christina ended her report with workiversaries for several staff members.

Commissioners McCullough and Brown moved and seconded to approve the February 2026 Treasurer Report with Cash Flow Statement. Motion carried.

Union and Committee Report

No union or committee reports.

New Business

Commissioners McCullough and Brown moved and seconded to approve the Valley Communications Center 2026 Fee Schedule. Motion carried.

Old Business

None to report.

Public Comment

Good of the Order

Commissioner McCullough thanked the Chiefs for putting together the MCI training and stressed the importance of joint trainings like that.

Commissioners Whitney and Brown motioned and seconded to adjourn the meeting at 8:15pm. Meeting adjourned.

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Commissioner Brown

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Jim Whitney
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Commissioner Whitney

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Candy McCullough
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Commissioner McCullough

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Pam King
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Amy Drayer
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Commissioner Drayer

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Lilie Corroon
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District Secretary