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VASHON FIRE
Vashon Island Fire and Rescue
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BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING MINUTES
February 25, 2026

The Board of Fire Commissioners of King County Fire Protection District No. 13 (Vashon Island Fire & Rescue) gathered on February 5, 2026, at 6:30pm, in person and virtually to hold the regular board meeting. Commissioners Brown, Drayer, King and McCullough were in attendance as well as Fire Chief McLaughlin, Deputy Chief Davidson, HR/Finance Director Christina Bosch and Program Manager Lilie Corroon. Commissioner Whitney arrived at the meeting at 6:45pm.

Agenda

Commissioners McCullough and Brown moved and seconded to approve February 25, 2026, meeting agenda as presented. Motion carried.

Approval of Meeting Minutes

Commissioners McCullough and Brown moved and seconded to approve January 28, 2026, Board Meeting Minutes. Motion carried.

Expenditure Approval

Commissioners McCullough and Brown moved and seconded to approve Administrative Memorandum 02.2026. Motion carried. Administrative Memorandum 02.2026 is as follows:

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Expense Fund				
Payment Date Vouchers	Voucher From	Voucher to		Amount
01.28.2026	260107001	260107011	$	17,509.55
01.30.2026	260109001	260109005	$	73,963.96
02.04.2026	260201001	260201005	$	15,645.13
02.11.2026	260202001	260202024	$	38,286.02
02.18.2026	260205001	260205023	$	81,963.20

Electronic Payments (Payroll Liabilities)		
01.30.2026	$	95,182.90
02.15.2026	$	91,551.58
02.25.2026	$	96.82

Payroll ACH (Payroll) (No Detail Reports)		
01.30.2026	$	123,216.69
02.15.2026	$	120,518.45
02.25.2026	$	584.34
Total		**$658,518.64**

Fire Chief's Report

Chief McLaughlin reported on the new engine progress. Inspection has been pushed back to March 30 in Florida. It will then take two weeks to get to Portland, Oregon. They will do service on the truck in Oregon and VIFR hopes to receive it in May. Chief McLaughlin updated the commissioners on his attempts at contacts and communicating with King County in regards to the permits for Station 56 ADU.

Chief noted that we are already over twice the number of fires in the country that we normally have by now and running a record-level season. We are about five times ahead in terms of acreage. Chief reported he's focusing on getting firefighters all trained and prepared for summer wildfires so even at lower level staffing, the crew should be prepared. In addition to the new trucks, Chief is upping the training for everybody to have the same training. Chief wants to work on officer development and leadership.

Deputy Fire Chief Report

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Deputy Chief Davidson reported on the new "55" sign on station 55. Deputy Chief Davidson hopes to expand on the data being collected for responses to give more information to the board about call types and response breakdowns. The two VIFR recruits, Blanchard and Wilson, are doing well at academy and Chiefs are looking forward to their review next month.

Deputy Chief Davidson reported that firefighter Clark had his pump academy delayed due to flooding. He has now since completed the training so he is now a certified engineer for VIFR. Firefighters Rounaghi and Loper have been accepted into pump academy in March. The goal is to have everybody through pump academy. CERT academy just completed and they put 35 people through. Chiefs met with PSE to discuss wildfire preparedness. PSE will come out and do four direct trainings with the shifts so the crew knows the safest way to handle downed wires etc.

Program Manager Report

Lilie Corroon will be reporting on the month previous to keep numbers as accurate and up to date as possible for board presentations. In January, the top 5 chief complaints were URI, UTI, wound care, social work resource navigation and 911 follow-ups.

Total appointments for January were 160. 13 of those were social work appointments, 147 were medical, 30 were 911 referrals, with 109 unique patients. 130 out of the 160 visits would not have been possible without a mid level provider. Lilie reported that she and Christina and Lisa held interviews for the new social worker position and they went really well.

Lilie reported on Safe Sitter, CPR classes, and training for new CPR instructors to teach certified classes. She also reported on a firefighter story time she is planning with the Vashon Library for the summer.

Finance/HR Director Report

As of January 31, our total cash on hand was a little over $3.7 million. Our expense fund held $868,000 so the Chiefs and Christina are working on keeping spending on lower priority projects down for now until the end of March. Christina had a new fund set up for the local loan program. All the local loan payments will be withdrawn from this fund so VIFR will be transferring funds from our general fund into this to make our payments. The local loan did close yesterday at 2.47%.

We've spent $1.2 million but that did prepay for the new engine so that increased the expenditure in the month of January, and we'll start to see that level out throughout the rest of the year. Commissioners had asked for a Station 55 remodel finance report. The original

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contract for the actual hard cost construction was $4.1 million. We had $471,000 in change orders. Christina said that overall, we were $200,000 over budget, which is not bad considering the number of changes for the entire project.

For the month of January, we billed out 53 transports. We charged $130,552. GMT was a strong month because, System Design is still catching up on some of those prior errors from the beginning of 2025, so we did have $54,000 in GDM2 payments already in the month of January.

The banquet is scheduled for February 28, 2026.

Commissioners Whitney and McCullough moved and seconded to approve the January 2026 Treasurer Report with Cash Flow Statement. Motion carried.

Union and Committee Report

No union or committee reports.

New Business

- WFCA 2026 Spring Seminars- Commissioners were reminded and encouraged to sign up for the WFCA 2026 Spring Seminars. No action needed.

Old Business

None to report.

Executive Session

- **RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.**

Under the above RCW, the board recessed into executive session at 7:15 pm for thirty (30) minutes. At 7:45pm, the board reconvened in open session and announced an extension for an additional ten (10) minutes. At 7:55pm, the board reconvened in open session and announced an extension for an additional ten (10) minutes. At 8:05pm, the board reconvened and announced an extension for an additional ten (10) minutes. At 8:15pm, the board reconvened in open session. No actions or motions were made.

Public Comment

Good of the Order

Commissioners Whitney and Brown motioned and seconded to adjourn the meeting at 8:15pm. Meeting adjourned.

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Brigitte Schram-Brown
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Commissioner Brown

Signed by:
Jim Whitney
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Commissioner Whitney

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Candy McCullough
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Pam King
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District Secretary