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VASHON FIRE
Vashon Island Fire and Rescue
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206.463.2405 www.vifr.org

JULY 29, 2026 REGULAR BOARD MEETING MINUTES

The Board of Fire Commissioners met for a Regular Board Meeting on July 29, 2026, at the Penny Farcy Training Center located at 10011 SW Bank Rd, Vashon, WA 98070. Chairperson Brigitte Schran-Brown opened the meeting at 6:30pm with Commissioners Candy McCullough, Pam King and Amy Drayer present. Others attending the meeting were Finance/HR Director Christina Bosch, Deputy Chief Ben Davidson, Program Manager/District Secretary Lilie Corroon and District Attorney Eric Quinn. Commissioner Jim Whitney was unable to attend and excused.

Agenda
Commissioner McCullough moved to accept the agenda as is. Commissioner Drayer seconded. Motion carried.

Executive Sessions
At 6:30pm motion was made and seconded to meet in an Executive Session for thirty minutes beginning at 6:34pm under Executive Session Under RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Motion carried unanimously.

At 7:04pm motion was made and seconded to extend the Executive Session by fifteen minutes beginning at 7:06pm. Motion carried unanimously.

At 7:21pm the meeting was reconvened with no decisions or announcements made.

At 7:22pm motion was made and seconded to meet in an Executive Session for thirty minutes beginning at 7:23pm under Executive Session Under RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Motion carried unanimously.

At 7:53pm the meeting was reconvened with no decisions or announcements made.

At 7:56pm motion was made and seconded to meeting in an Executive Session for twenty minutes beginning at 7:59pm under RCW 42.30.140; Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Motion carried unanimously.

At 8:19pm motion was made and seconded to extend the Executive Session by 5 minutes. Motion carried unanimously.

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At 8:25pm the meeting was reconvened with no decisions or announcements being made.

At 8:25pm motion was made and seconded to meeting in an Executive Session for twenty minutes beginning at 8:26pm under RCW 42.30.140; Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Motion carried unanimously.

At 8:46pm the meeting was reconvened with no decisions or announcements made.

Approval of Meeting Minutes

Commissioners McCullough and Drayer moved and seconded to approve the June 24, 2026 regular board meeting minutes. Motion carried.

Commissioners Drayer and McCullough moved and seconded to approve the June 29, 2026 special board meeting minutes. Motion carried.

Commissioners Drayer and McCullough moved and seconded to approve the July 6, 2026 special board meeting minutes. Motion carried.

Expenditure Approvals

Commissioners McCullough and Drayer moved and seconded to approve the Administrative Memorandum 07.2026 as seen below. Motion carried.

Expense Fund			
Payment Date Vouchers	Voucher From	Voucher to	Amount
06.24.2026	260605001	260605014	$ 25,645.48
06.30.2026	260608001	260608006	$ 79,674.55
07.01.2026	260701001	260701008	$ 24,805.10
07.08.2026	260702001	260702016	$ 101,545.32
07.15.2026	260703001	260703016	$ 43,411.81
07.22.2026	260706001	260706018	$ 39,447.74
07.29.2026	Skipped		$ -

Electronic Payments (Payroll Liabilities)	
06.26.2026	$ 140.14
06.30.2026	$ 227,867.22
07.15.2026	$ 112,457.55

Payroll ACH (Payroll) (No Detail Reports)	
06.26.2026	$ 845.93
06.30.2026	$ 122,548.71
07.15.2026	$ 139,058.11
Total	**$917,447.66**

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Deputy Fire Chief Report

Deputy Chief Davidson reported that the fire department had 161 calls this month, representing a 6% increase compared to the same period last year. The department welcomed new recruit Blanchard to shift who is currently in her probationary period and will be considered full staff by August 22nd. Deputy Chief Davidson outlined progress on several equipment projects including a Type 6 brush truck expected in service next week, a Type 1 engine scheduled for end of September, and a Type 3 engine likely delivered in late August or September. The department also discussed a new AED loaner program being developed with the AIDS Foundation and a wildfire mitigation project being planned with King Conservation District and DNR.

Program Manager Report

Lilie Corroon reported on community events including participation in the Strawberry Festival. MIH saw 192 total visits in June with 172 being medical visits, and welcomed Katie Burke as a new full-time nurse practitioner. Upcoming events were discussed including a story time with firefighters at the library, Safe Sitter classes in August and September, and a Youth Health Fair on August 21st where MIH will provide sports physicals.

Finance/HR Director Report

The finance report indicated the organization is performing as expected with no significant deviations from projections, and staff anniversaries were celebrated including Lilie Corroon's 3 years and volunteer Katsumi Purbeck's 9 years of service.

Commissioners Drayer and Brown moved and seconded to approve the June 2026 Treasurer's Report and Cash Flow Statement. Motion carried.

Commissioner Brown volunteered to do the next treasurer's report review.

New Business

Commissioners McCullough and Brown moved and seconded to accept the Resolution 26-449-2026 Budget Amendment. Motion carried.

Commissioners and staff discussed changes to the Wildland Mobilization MOU, explaining that legal advice led to moving the language from the MOU to the SOG format within the Collective Bargaining Agreement. The changes included removing step-up opportunities for mobilized members, with the updated version representing the previously agreed-upon agreement in the new format.

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Commissioners Drayer and Brown moved and seconded to approve the updated SOG 4041 for Wildland Mobilization. Motion carried.

Deputy Chief Davidson proposed implementing workplace harassment prevention training from the Career Survival Group, scheduled for the end of September all-hands meeting. The training, which will cost $4,675, will be conducted in a single day instead of the originally proposed three days, and includes travel expenses.

Commissioners Drayer and McCullough approved a motion authorizing Davidson to execute contracts with the training company for workplace harassment prevention training.

The board discussed supporting a letter proposing permanent residential burn ban in rural areas, citing environmental benefits and reduced wildfire risk, authored by Councilmember Reagan Dunn. The Board explained that the letter would be sent to Councilman Dunn and his committee, with a copy to Councilmember Mosqueda, aiming to submit it by August 1.

Commissioners Drayer and Brown moved and seconded to approve the letter of support. Motion carried.

Public Comment

Multiple comments were made from the public requesting executive sessions to be held at the end of meetings so more public participation is an option as opposed to holding them at the beginning of the meetings.

At 9:32 pm, Commissioners Brown and McCullough moved and seconded to adjourn the regular board meeting. Motion carried.

DocuSigned by:
Brigitte Schrau-Brown
E524EC7C27604DB...
Commissioner Brown

Abstain
Initial
JW
Commissioner Whitney

Excused Absence
Commissioner McCullough

Signed by:
Pam King
7F963F660478447...
Commissioner King

DocuSigned by:
Amy Drayer
C44508CF8BDF417...
Commissioner Drayer

DocuSigned by:
Lilie Corroon
74BAB4354B7741E...
District Secretary